



Office of Environmental Health & Safety
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SAFETY ALERT

No. 05-01

CAL-OSHA LOG OF INJURIES AND ILLNESSES

January 2005

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California State law requires every District school and office to display the Annual Summary of Work-Related Injuries and Illnesses (Cal-OSHA Form 300A) in a conspicuous place where notices to employees are customarily posted. This form must be posted from February 1 until April 30 each year. A completed Form 300A for each site may be downloaded at www.lausd-oehs.org/OSHAform300.asp.

Information for the 300A Summary was compiled from individual injury claims listed on the detailed Log of Work-Related Injuries and Illnesses (Cal-OSHA Form 300). See attached samples of Forms 300 and 300A. This information is maintained electronically by the Office of Environmental Health and Safety at 333 S. Beaudry Avenue, 28th Floor, Los Angeles, California 90017.

Additional information on OSHA recordkeeping and posting requirements is available at the Department of Industrial Relations webpage at www.dir.ca.gov.

If you have any questions regarding these logs and the posting requirements or to obtain a copy of the OSHA 300 log for your site, please contact OEHS at (213) 241-3199 or www.lausd-oehs.org.

DISTRIBUTION: All Schools and Local District Offices

Attachments