



Office of Environmental Health and Safety
333 South Beaudry Avenue, 20th Floor
Los Angeles, CA 90017
(213) 241-3199
<http://www.lausd-oehs.org>

Summary Description of LAUSD School Health and Safety Inspections

In 2001, routine health and safety inspections were initiated in all District schools to assess compliance with Federal, State and District requirements. In 2003, the District introduced a *School Safety Compliance Checklist* (Attachment 1) and a *Health & Safety Compliance Scorecard* (Attachment 2) to standardize the assessment process.

The *Compliance Scorecard* ratings are based on an assessment of the school's compliance with 14 health and safety standards; asbestos management; campus security; chemical safety; emergency preparedness; facilities and equipment maintenance; fire/life safety; indoor environment; injury and illness prevention; lead management; pest management; prevention programs; restroom facilities; science lab safety; traffic and pedestrian safety. These standards are presented in the OEHS *Safe School Inspection Guidebook*, which may be accessed at <http://www.lausd-oehs.org>.

Inspection and Compliance Process

The Site Administrator is notified in writing of the planned inspection and asked to have relevant documentation available on the day of the inspection (Attachment 3). This is done to facilitate the compliance assessment process and ensure school staff is available to actively participate in the inspection.

Prior to the inspection, the inspector reviews the *Contact Log History* and *Corrective Action Summary* for the school which includes a listing of prior complaints and incidents, and outstanding deficiencies from previous inspections (Attachment 4). In addition, the inspector reviews Workers' Compensation claims data to determine if the school is experiencing an elevated worker injury rate (Attachment 5).

The inspection begins in a meeting with the Site Administrator and other school staff to provide an overview of the inspection process, review documentation and interview school staff on any safety-related issues and concerns. The meeting is followed by a detailed inspection of the school to assess compliance with the regulatory standards referenced in the *Safe School Inspection Guidebook* and *School Safety Compliance Checklist*. An exit interview is then conducted with the Site Administrator to review the findings and identify any items requiring immediate attention.

During the inspection, the inspector records unsafe conditions and areas of noncompliance. A compliance score of 1 to 10 is assigned to each of the 14 standards in the *Compliance Checklist*. If all threshold criteria are met for a standard, a minimum score of 7 is given. If all threshold criteria are not met for a standard, the maximum allowable score is 6. Each score is then converted to a percentage, and assigned a value of 0 - 4 based on the following scale: 0% to 59% = 0; 60% to 69% = 1; 70% to 79% = 2; 80 to 89% = 3; 90% to 100% = 4. The "Scorecard Rating" is the average of the 14 values. An overall compliance rating of "Good", "Fair" or

“Poor” is assigned to each facility based on the following Scorecard Rating values: 0.00 - 1.49 = Poor; 1.50 - 2.49 = Fair; 2.50 - 4.00 = Good.

The inspector also documents necessary corrective actions, and issues a *Corrective Action Notice (CAN)* (Attachment 6) and the *Health & Safety Compliance Scorecard* within 10 days of the inspection. Each corrective action identified in the *CAN* is assigned a priority of 1 to 4 based on the severity of the finding.

Compliance Assurance

The Office of Environmental and Safety (OEHS) has established several mechanisms for assuring the correction of identified deficiencies.

Compliance Certification - The Site Administrator is directed to correct all identified deficiencies and go online to self-certify that the corrective measures have been completed. Upon receipt, OEHS updates the compliance database and Scorecard Rating.

Assistance for Schools Rated “Poor” - A follow-up meeting with school administration and Local District representatives is conducted within 10 days of the issuance of a “Poor” Scorecard Rating. The focus of the meeting is to review the identified deficiencies and the *School Safety Compliance Checklist*, confirm responsibility for assuring corrective action, and identify a means for expediting completion of all *Priority 1* deficiencies and other factors contributing to the “Poor” Scorecard Rating. The Site Administrator is responsible for ensuring implementation of necessary corrective measures.

Dissemination of Compliance Reports - OEHS distributes copies of the *CAN* and *Healthy & Safety Compliance Scorecard* to the Site Administrator, the Local District Operations Coordinator and Facilities Director. OEHS also distributes monthly, a report identifying those schools with a Scorecard Rating of “Poor” (Attachment 7), and a report of *Workers’ Compensation Claims Reported* (Attachment 8). These reports are distributed to Local District administrators, the Superintendent and Executive Staff. The Local District Superintendent is asked to ensure necessary action is taken to elevate the compliance ratings of schools rated “Poor”, and review with site administrators the need to investigate all accidents referenced in Attachment 7. OEHS also issues semi-annually reports of *School Health & Safety Compliance Ratings* which lists schools rated “Good”, “Fair” and “Poor” (Attachment 9), and *Past Due Priority 1 Corrective Actions* (Attachment 9), and a quarterly *Worker’s Compensation Claims by Division* report (Attachment 11).

Elevated Worker Injury Rates - For facilities with significantly elevated worker injury rates (50% above the District-wide average), OEHS and the Office of Risk Management and Insurance Services (ORMIS) meets with school staff to develop a corrective action plan aimed at reducing the frequency and severity of worker injuries.

Availability of Inspection Reports

Corrective Actions and Health and Safety Compliance Scorecards are updated daily on the OEHS website <http://www.lausd-oehs.org>. Copies of reports may also be requested from the OEHS Duty Officer at (213) 241-3199.

Attachment 1
School Safety and Compliance Checklist



Office of Environmental Health and Safety
 Facility Inspection Program
 333 South Beaudry Avenue
 Los Angeles, CA 90017
 Phone: (213) 241-3199
 Fax: (213) 241-6816

SCHOOL SAFETY COMPLIANCE CHECKLIST Los Angeles Unified School District



Inspection Date: _____ OEHS Inspector: _____

Local District:

Facility: _____

Revision: Original Inspection Date: _____

STANDARD	EVALUATION		
Asbestos Management	Threshold Questions		YES NO
	Is the Asbestos Management Plan kept in a designated location, readily available, and updated with the current 6-month and 3-year inspection results? [Check that the update is consistent with AHERA regulations.]		<input type="checkbox"/> <input type="checkbox"/>
	Has staff received appropriate asbestos awareness training? [Determine if Plant Manager & custodial staff have received 2-hour asbestos awareness training and if all staff is aware of District policy on handling asbestos containing materials.]		<input type="checkbox"/> <input type="checkbox"/>
	Is all work on asbestos-containing materials performed by properly trained personnel? [Evaluation should be based on staff interviews, field observations, and review of Contact Log.]		<input type="checkbox"/> <input type="checkbox"/>
	Other Factors: <input type="checkbox"/> VAT floors maintained <input type="checkbox"/> Damage to ACBM <input type="checkbox"/> Warning labels/signs <input type="checkbox"/> Reporting of damaged ACBM <input type="checkbox"/> Others	Notes:	Score: <input style="width: 40px; height: 20px;" type="text"/>
Campus Security	Threshold Questions		YES NO
	Is the school perimeter fencing secure, in good condition, and are gates locked?		<input type="checkbox"/> <input type="checkbox"/>
	Is there a visitor check in procedure in compliance with the Visitors to School Campuses policy? [per BUL-1 325.0]		<input type="checkbox"/> <input type="checkbox"/>
	Is there a written procedure for communicating classroom or play yard emergencies to the main office? [Review written procedure and assess overall staff awareness of procedure.]		<input type="checkbox"/> <input type="checkbox"/>
	Is there adequate lighting for after school activities?		<input type="checkbox"/> <input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Graffiti removed daily <input type="checkbox"/> Identification badges <input type="checkbox"/> Crime reporting <input type="checkbox"/> Room to Office communications <input type="checkbox"/> Exterior lighting <input type="checkbox"/> Others	Notes:	Score: <input style="width: 40px; height: 20px;" type="text"/>
Chemical Safety	Threshold Questions		YES NO
	Is Hazard Communication training provided at time of initial assignment and when new hazards are introduced into the work place? [Confer with school administration and review the available documentation.]		<input type="checkbox"/> <input type="checkbox"/>
	Is an inventory of all chemicals used on campus kept in a designated location and readily available? [To include cleaning products, office and art supplies]		<input type="checkbox"/> <input type="checkbox"/>
	Are MSDSs readily accessible for all chemicals listed on the inventory? [MSDSs should be kept in a centralized location known to all staff members.]		<input type="checkbox"/> <input type="checkbox"/>
	Are cleaners and other non-laboratory chemical products properly stored, secured, and disposed of?		<input type="checkbox"/> <input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Proper labeling & signs <input type="checkbox"/> Grounding/Bonding <input type="checkbox"/> Spill response kits <input type="checkbox"/> Flammable liquid storage <input type="checkbox"/> District approved chemicals <input type="checkbox"/> Gas cylinders secured <input type="checkbox"/> Emergency eyewash <input type="checkbox"/> Others	Notes:	Score: <input style="width: 40px; height: 20px;" type="text"/>

STANDARD	EVALUATION			
Emergency Procedures (Safe School Plan, Volume 2)	Threshold Questions		YES	NO
	Are emergency procedures current and readily available?		<input type="checkbox"/>	<input type="checkbox"/>
	Are staff familiar with their designated responsibilities? [Review staff training documents].		<input type="checkbox"/>	<input type="checkbox"/>
	Was a completed "Safe School Plan, Volume 2 - Emergency Procedures" with all components submitted to OEHS on or before the required date of October 1st of the current school year?		<input type="checkbox"/>	<input type="checkbox"/>
	Are emergency supplies and equipment adequately stocked, properly maintained, and stored in designated locations? [Review supplies and equipment in earthquake bin and designation locations. Refer to supply inventory listed in Reference Guides 801 and 802.]		<input type="checkbox"/>	<input type="checkbox"/>
Is dedicated storage provided for emergency supplies?				
Other Factors: <input type="checkbox"/> Adequate water supply (1.5 gal./pp) <input type="checkbox"/> First-aid kits (1/400) <input type="checkbox"/> SEMS Training <input type="checkbox"/> Emergency drills <input type="checkbox"/> Seismic bracing <input type="checkbox"/> Annual emergency hazard assessment <input type="checkbox"/> Designated command post <input type="checkbox"/> Toilet and Search and Rescue Supplies <input type="checkbox"/> Others		Notes:	Score: <input type="text"/>	
Facilities and Equipment Maintenance	Threshold Questions		YES	NO
	Are facilities and equipment maintained in good repair?		<input type="checkbox"/>	<input type="checkbox"/>
	Have trouble calls been placed for necessary repairs?		<input type="checkbox"/>	<input type="checkbox"/>
	Are proper housekeeping practices followed in classrooms and on campus?		<input type="checkbox"/>	<input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Landscaping <input type="checkbox"/> Broken windows <input type="checkbox"/> Carpet condition <input type="checkbox"/> Salvage disposal <input type="checkbox"/> Electrical equipment guarding <input type="checkbox"/> Refuse bins <input type="checkbox"/> Ceiling tile <input type="checkbox"/> Playground equipment <input type="checkbox"/> Others		Notes:	Score: <input type="text"/>
Fire/Life Safety	Threshold Questions		YES	NO
	Are fire extinguishers checked monthly and serviced annually, clearly marked, and easily accessible?		<input type="checkbox"/>	<input type="checkbox"/>
	Are all exits and exit corridors free of obstructions?		<input type="checkbox"/>	<input type="checkbox"/>
	Are exits properly marked?		<input type="checkbox"/>	<input type="checkbox"/>
	Does each classroom equipped with security grills have at least one with a releasable latch in compliance with District policy? [Per Board of Education Report #15]		<input type="checkbox"/>	<input type="checkbox"/>
Other Factors: <input type="checkbox"/> Exit signs illuminated <input type="checkbox"/> Marked fire lane <input type="checkbox"/> Fire extinguisher training <input type="checkbox"/> Posted emergency routes <input type="checkbox"/> Emergency lighting <input type="checkbox"/> Exits unlocked & operable in single action <input type="checkbox"/> Occupant signs posted in assembly area <input type="checkbox"/> Fire alarms tested monthly <input type="checkbox"/> Combustible materials <input type="checkbox"/> Equipment Clearance <input type="checkbox"/> Trip/Fall Hazard <input type="checkbox"/> Others		Notes:	Score: <input type="text"/>	

STANDARD	EVALUATION			
Indoor Environment	Threshold Questions		YES	NO
	Is the site free of evidence of potentially toxic or odorous emissions, such as mold, affecting the indoor environment? [Evaluation should be based on staff interviews, field observations, and review of Contact Log.]		<input type="checkbox"/>	<input type="checkbox"/>
	Are indoor areas adequately lighted?		<input type="checkbox"/>	<input type="checkbox"/>
	Are ventilation systems adequate & properly maintained? [Evaluation should be based on visual observations and interview of Plant Manager.]		<input type="checkbox"/>	<input type="checkbox"/>
	Are classrooms free of excessive noise? [Evaluation should be based on staff interviews, field observations, and review of Contact Log.]		<input type="checkbox"/>	<input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Evidence of mold <input type="checkbox"/> Thermal comfort <input type="checkbox"/> Excessive dust <input type="checkbox"/> Continuing or multiple IAQ complaints <input type="checkbox"/> Objectionable odor <input type="checkbox"/> Others	Notes:	Score: <input type="text"/>	
Injury & Illness Prevention	Threshold Questions		YES	NO
	Is a current IIPP available and is the summary page posted listing the responsible individual?		<input type="checkbox"/>	<input type="checkbox"/>
	Has a Safety Committee been established and are meetings held at least quarterly and documented?		<input type="checkbox"/>	<input type="checkbox"/>
	Are safety inspections conducted at least two times per year, documented and identified deficiencies corrected and/or reported to M&O?		<input type="checkbox"/>	<input type="checkbox"/>
	Are all accidents investigated by the supervisor and a completed "Injury/Accident Investigation Report" sent to OEHS & ORMIS within 24 hours?		<input type="checkbox"/>	<input type="checkbox"/>
	Are IIPP and Blood-borne Pathogens trainings conducted within 30 days of job assignment and annually thereafter & documented?		<input type="checkbox"/>	<input type="checkbox"/>
	Is the Claims Rate less than 120% of the District average?		<input type="checkbox"/>	<input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Stay at Work Program implemented <input type="checkbox"/> Suspected fraud cases reported <input type="checkbox"/> Accident repeaters counseled <input type="checkbox"/> OSHA 300 Log <input type="checkbox"/> Disciplinary action for safety violation <input type="checkbox"/> 3 LAUSD required posters <input type="checkbox"/> Machine guarding	Notes:	Score: <input type="text"/>	
Lead Management	Threshold Questions		YES	NO
	Are buildings constructed prior to 1993 free of peeling or chalking paint?		<input type="checkbox"/>	<input type="checkbox"/>
	Has a trouble call been placed for areas of peeling or chalking paint?		<input type="checkbox"/>	<input type="checkbox"/>
	Are drinking fountains flushed daily? {Per REF-858}		<input type="checkbox"/>	<input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Staff Awareness <input type="checkbox"/> Others	Notes:	Score: <input type="text"/>	

STANDARD	EVALUATION				
Off-Site Risks	Threshold Questions		YES	NO	
	Are off-site air emission sources affecting the school?		<input type="checkbox"/>	<input type="checkbox"/>	
	Are off-site noise pollution sources affecting the school?		<input type="checkbox"/>	<input type="checkbox"/>	
	Are there leaking transformers immediately adjacent to the school?		<input type="checkbox"/>	<input type="checkbox"/>	
	Are industrial facilities adjacent or in close proximity to the school? [Please note facility location, type of operations, and business name (if known).]		<input type="checkbox"/>	<input type="checkbox"/>	
	Are there multi-story buildings adjacent to the school?		<input type="checkbox"/>	<input type="checkbox"/>	
Other Factors: <input type="checkbox"/> Abandoned vehicles <input type="checkbox"/> Sidewalk hazards (holes, cracking, etc.) <input type="checkbox"/> Trucks/bus idling <input type="checkbox"/> Rubbish <input type="checkbox"/> Pest infestation <input type="checkbox"/> Dead animals <input type="checkbox"/> Traffic/pedestrian hazards <input type="checkbox"/> Fire hazards <input type="checkbox"/> Hazardous materials <input type="checkbox"/> Others	Notes: This section is not scored.		Score: NIA		
Pest Management	Threshold Questions		YES	NO	
	Is the site free of evidence of continuing pest infestation?		<input type="checkbox"/>	<input type="checkbox"/>	
	Is a copy of the District's IPM Handbook kept in designated location and readily available?		<input type="checkbox"/>	<input type="checkbox"/>	
	Are the necessary annual and 72-hour notifications of pesticide use provided? (Review available documentation.)		<input type="checkbox"/>	<input type="checkbox"/>	
	Other Factors: <input type="checkbox"/> Record keeping <input type="checkbox"/> Fly fans or screen doors <input type="checkbox"/> Staff trained <input type="checkbox"/> Posted approved pesticide list <input type="checkbox"/> Approved pesticides <input type="checkbox"/> Others	Notes:		Score: <input type="text"/>	
	Prevention Programs (Safe School Plan, Volume 1)	Threshold Questions		YES	NO
Is "Safe School Plan, Volume 1 - Prevention Programs" readily available?		<input type="checkbox"/>	<input type="checkbox"/>		
Is the Safe School Plan up-to-date? [Plans must be revised on or before October 1st of each school year.]		<input type="checkbox"/>	<input type="checkbox"/>		
Was a completed plan, with all components, submitted to the Local District Operations Coordinator on or before the required date of October 31st of the current school year?		<input type="checkbox"/>	<input type="checkbox"/>		
Is there documentation that the plan was discussed with staff this year?		<input type="checkbox"/>	<input type="checkbox"/>		
Other Factors: <input type="checkbox"/> Discipline Code <input type="checkbox"/> Attendance Plan		Notes:		Score: <input type="text"/>	

STANDARD	EVALUATION		
Restroom Facilities	Threshold Questions	YES	NO
	Are all restrooms available for use?	<input type="checkbox"/>	<input type="checkbox"/>
	Are all restrooms adequately stocked (toilet paper, soap, and paper towels); and maintained in sanitary condition? [Evaluation should be based on visual inspection and review of Contact Log.]	<input type="checkbox"/>	<input type="checkbox"/>
	Are restroom inspections conducted regularly? [At least twice daily]	<input type="checkbox"/>	<input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Restroom designation <input type="checkbox"/> Restroom ventilation <input type="checkbox"/> Fixtures operating properly <input type="checkbox"/> Adequate number of toilets/urinals <input type="checkbox"/> Others	Notes: 	Score: <input type="text"/>
Science Lab Safety [Secondary Schools Only]	Threshold Questions	YES	NO
	Is the Chemical Hygiene Plan kept in a designated location, readily available and are staff aware of their responsibilities?	<input type="checkbox"/>	<input type="checkbox"/>
	Has a Chemical Safety Coordinator been assigned by the Principal?	<input type="checkbox"/>	<input type="checkbox"/>
	Is a laboratory chemical inventory kept in a designated locations and readily available?	<input type="checkbox"/>	<input type="checkbox"/>
	Are MSDSs readily accessible for all laboratory chemicals listed on the inventory? [MSDSs should be kept in a centralized location known to all science staff.]	<input type="checkbox"/>	<input type="checkbox"/>
	Is safety equipment adequate, available, and maintained in good condition?	<input type="checkbox"/>	<input type="checkbox"/>
	Are laboratory chemicals properly stored, secured and disposed of?	<input type="checkbox"/>	<input type="checkbox"/>
	Are all laboratory chemicals used at the school District approved?	<input type="checkbox"/>	<input type="checkbox"/>
Other Factors: <input type="checkbox"/> Incompatible storage <input type="checkbox"/> Eyewash/showers <input type="checkbox"/> Personal Protective Equipment <input type="checkbox"/> Fume hoods <input type="checkbox"/> Outdated chemicals <input type="checkbox"/> Over-accumulation of reagents <input type="checkbox"/> Spill Kits <input type="checkbox"/> Others	Notes: 	Score: <input type="text"/>	
Traffic and Pedestrian Safety	Threshold Questions	YES	NO
	Have "Safe Routes" to school been designated? [Safe routes should be posted and distributed to parents.]	<input type="checkbox"/>	<input type="checkbox"/>
	Are drop-off and pick-up points designated and supervised? [Drop-off and pick-up points should be posted and distributed to parents.]	<input type="checkbox"/>	<input type="checkbox"/>
	Are there recurring complaints, observed hazards, or a history of student injuries? [Evaluation should be based on staff interviews, field observations, and review of Contact Log and School Police accidents records.]	<input type="checkbox"/>	<input type="checkbox"/>
	Other Factors: <input type="checkbox"/> Accident reporting <input type="checkbox"/> Adequate crossing guards <input type="checkbox"/> Crosswalks adequately marked <input type="checkbox"/> Traffic enforcement <input type="checkbox"/> Others	Notes: 	Score: <input type="text"/>

Scorecard Rating: 0.00

Attachment 2
Sample Health & Safety Compliance Scorecard



**Office of Environmental Health and Safety
Facility Inspection Program**

333 South Beaudry Avenue
Los Angeles CA, 90017
Phone: (213) 241-3199



Health & Safety Compliance Scorecard

Inspection Date: June 13, 2008
Facility Type: Elementary School
District: 3
OEHS Inspector: Jiyoung Oh

Site Administrator: Ms. Odessa Taylor
Facility: Virginia Road Elementary School
Address: 2925 Virginia Road
City: Los Angeles **State:** CA **Zip:** 90016

Compliance Scores (%)

Standard	Facility	Local District 3	LAUSD
Asbestos Management	80	78	77
Campus Security	70	77	77
Chemical Safety	50	66	65
Emergency Preparedness	80	68	70
Facilities and Equipment Maintenance	60	68	69
Fire/Life Safety	60	60	61
Indoor Environment	70	73	74
Injury & Illness Prevention	80	59	62
Lead Management	70	65	72
Pest Management	60	84	76
Prevention Programs	80	74	79
Restroom Facilities	80	73	76
Science Lab Safety	N/R	55	58
Traffic and Pedestrian Safety	70	78	77
Scorecard Rating	2.00	2.04	2.15
Overall Compliance Rating	FAIR	FAIR	FAIR

Scoring Method: A compliance score of 1 to 10 is assigned to each of the 14 standards in the Compliance Checklist. If all threshold criteria are met for a standard, a minimum score of 7 is given. If all threshold criteria are not met for a standard, the maximum allowable score is 6. Each score is then converted to a percentage and assigned a value of 0 - 4 based on the following scale: 0% to 59% = 0; 60% to 69% = 1; 70% to 79% = 2; 80 to 89% = 3; 90% to 100% = 4. The "Scorecard Rating" is the average of the 14 values. An overall compliance rating of "Good", "Fair" or "Poor" is assigned to each facility based on the following scorecard rating values: 0.00 - 1.49 = Poor; 1.50 - 2.49 = Fair; 2.50 - 4.00 = Good.

N/R= Not Rated

Attachment 3
Sample Inspection Notification Letter

Los Angeles Unified School District

Office of Environmental Health and Safety

DAVID L. BREWER III
Superintendent of Schools

DAVID R. HOLMQUIST
Chief Operating Officer

YI HWA KIM
Interim Director

May 13, 2008

Ms. Odessa Taylor, Principal
Virginia Road Elementary School
2925 Virginia Road
Los Angeles, CA 90016

SUBJECT: UPCOMING SAFE SCHOOL INSPECTION

The Office of Environmental Health and Safety (OEHS) is scheduled to conduct an inspection of your facility on June 13, 2008 to assess compliance with State, Federal and District regulations.

To prepare for the inspection, we ask that you gather the following information for the inspector's review:

- a. Injury/Illness Prevention Plan
- b. any regulatory permits issued to the school
- c. Chemical Hygiene and Safety Plan (secondary schools only)
- d. a copy of the Hazard Communication Program
- e. availability of the Asbestos Management Plan
- f. health and safety training records
- g. copies of both volumes of your Safe School Plan
- h. availability of the Integrated Pest Management Plan
- i. copies of completed Accident Investigation forms.

Please assign a member of your staff to accompany the OEHS Inspector during the inspection. Following the inspection, you will be provided with a Compliance Scorecard and notice of any necessary corrective actions. The inspection will cover the areas referenced in the Safe School Inspection Guidebook and your Compliance Scorecard will be based on the criteria listed in the School Safety Compliance checklist. Both of these reference documents are available for your review at <http://www.lausd-oehs.org/sipbackground.asp>.

We look forward to meeting with you on June 13, 2008. If you should have any questions in the interim, please do not hesitate to contact this office at (213) 241-3199.

Sincerely,

Jiyoung Oh

- c: Lainey Rogers, Local District Operations Coordinator, Local District 3
Kirk Baker, Complex Project Manager, Maintenance & Operations Area 3
Arnold Giroux, Deputy Director - Field Operations, Office of Environmental Health And Safety
Carlos Torres, Principal Environmental Health & Safety Officer, Office of Environmental Health And Safety

Attachment 4
Sample Reports: Contact Log History and
Corrective Action Summary



Contact Log History*

Virginia Road Elementary School

Date Range: None Specified

Call Date	Call Type	Call Referred To	Date Referred	Call ID	Caller Name	Call Description
11/14/2005	Request for Information	--	1/23/2006	8080	Williams,	11-13 Wants parent meeting. Had complaints of parents parking in neighbor's driveways. Parent coordinator will back with dates. TB
3/16/2005	Request for Information	Aoki, David	3/21/2005	6724	Battle, Carolyn	She filled out the template for the IIPP and wants to know what to do with it.
2/23/2005	Complaint	Aoki, David	2/25/2005	6615	Baker, Kirk	CPM requests IAQ inspection of Rooms 7,8,20,22 due to water damage.
10/29/2004	Request for Information	--	11/19/2004	6056	Fox, Gene	10-22-04 Called to schedule program. 10-29-04 Returned his call. Left message for him to call me back. HE 11-19-04 Returned his call from a message he left, phone tag. HE talked to him and booked for Feb 14th. Assembly and rodeo. 625 students. Will fax assembly schedule. HE 11/23/04 Gene called and the date was moved from 2/14 to 1/31/05. Sent new confirmation letter.TB 12-17-04 Received fax of assembly schedule from Mrs Meade, Coordinator. Called and left message for her to call me back because the schedule does not provide for a fifth grade assembly, and that needs to be added. HE Problem solved, see changes on schedule. Start time 9am, rodeo set up 1pm. HE 1-12-04 Received additional fax of assembly schedule. Assembly start time is 9am, rodeo start time is 12:30pm. HE

Total Contact Items: 4

*OEHS maintains a contact log database of all communication requiring follow-up.



**Office of Environmental Health and Safety
Facility Inspection Program**

333 South Beaudry Avenue
Los Angeles CA, 90017
Phone: (213) 241-3199



Corrective Action Summary for Virginia Road Elementary School 1/8/02 through 6/13/08

Facility: Virginia Road Elementary School	Site Administrator: Ms. Odessa Taylor
Address: 2925 Virginia Road Los Angeles, CA 90016	Complex Project Manager: Kirk Baker
	District Safety Officer: Jiyoung Oh

Inspection Date: 1/17/2007
Inspection ID: 7857
Inspection Type: Routine
Inspector: David Aoki

Priority	Due Date	ID	Category	Corrective Action	Comment	Location	Status
2	3/2/07	86139	Facilities and Equipment Maintenance	Ensure all school areas are maintained in a clean manner. (Areas include classrooms (including sinks), lockers, hand rails, auditorium, multipurpose rooms, shops, library, administrative office, and restrooms).		Room 8	Open
2	3/2/07	86141	Fire/Life Safety	Maintain a minimum 3-foot clearance around heater/furnace.		Room 26	Open
2	3/2/07	86140	Fire/Life Safety	Provide exits that discharge directly to an open space, and are free of obstructions to ensure safe egress. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID.	Remove items blocking emergency exit windows	Room 20, Room 26	Open

Inspection Date: 6/13/2008
Inspection ID: 9957
Inspection Type: Routine
Inspector: Jiyoung Oh

Priority	Due Date	ID	Category	Corrective Action	Comment	Location	Status
1	ASAP	101970	Chemical Safety	Provide employees with annual Hazard Communication training on hazardous chemicals used in their respective work areas. Employees must be retrained when new hazards are introduced into the workplace.	Conduct and document Hazard Communication training for staff.	Main Office	Open

1	ASAP	101950	Chemical Safety	Do not locate flammable material storage rooms in buildings occupied by students.	Relocate flammable cabinets from occupied buildings.	Auditorium Storage Room, Main Power Room	Open
1	ASAP	101954	Chemical Safety	Do not use chemicals unless approved for District use by OEHS. Refer to OEHS website at www.lausd-oehs.org (see Product Review). For a complete list of approved products, call (213) 241-3199 for assistance.	Remove aerosol spray air freshener.	Resource Room, Workroom Restroom	Open
1	ASAP	101956	Facilities and Equipment Maintenance	Discontinue use of playground equipment that does not meet current California Playground Safety Regulations and District requirements.		Kindergarten Yard	Open
1	ASAP	101969	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.		Room 5 Storage	Open
1	ASAP	101957	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Repair deteriorating wood walkway surface. See attached photos.	Ramp into Kindergarten Classrooms	Open
1	ASAP	101955	Facilities and Equipment Maintenance	Ensure playground equipment and matting complies with American Society for Testing and Materials (ASTM) standards and Consumer Products Safety Commission (CPSC) guidelines.	Remove non-compliant equipment and matting.	Kindergarten Yard	Open
1	ASAP	101959	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Remove protruding nails from wood ramp. See attached photos.	Ramp in front of Room 28	Open
1	ASAP	101953	Fire/Life Safety	Maintain aisles and walkways free of obstruction or tripping hazards.	Clear items blocking aisles.	Room 12 Storage Area, Auditorium Stage North Dressing Room	Open
1	ASAP	101948	Fire/Life Safety	Maintain aisles and walkways free of obstruction or tripping hazards.	Secure cords/wires to prevent tripping and entanglement.	Room 8, Room 13, Room 19	Open
1	ASAP	101945	Fire/Life Safety	Maintain exit pathways free of obstructions to ensure safe egress.	Remove all items blocking the emergency exit window.	Room 3, Room 14, Room 29, Room 32	Open
1	ASAP	101958	Fire/Life Safety	Provide visible exit signs or directional signs for all exit doors and escape pathways. Ensure illuminated exit signs are on at all times. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Ensure both the upper and lower emergency exit sign by the emergency exit window are mounted and visible at all times.	Room 7, Room 14	Open
1	ASAP	101962	Pest Management	Mitigate insect infestation (e.g., ants, cockroaches, termites). Place trouble call to District Pest Management at (213) 745-1435.	Mitigate termite infestation.	2nd Floor Hallway Window Frame, Room 23 Exterior Skirt Panel	Open
2	7/16/08	101951	Chemical Safety	Properly dispose of all outdated, retrograde, or otherwise expired laboratory chemicals. To request pickup and disposal services, complete a request form at www.lausd-oehs.org , or contact OEHS at (213)241-3199 for assistance.	Submit hazardous waste pickup form for outdated, unusable	Auditorium Storage Room, Main Power Room	Open
2	7/16/08	101947	Emergency Procedures (Safe School Plan, Volume 2)	Remove all materials and objects stored on top of cabinets or upper shelves unless such objects are fastened to the shelf or otherwise restrained from falling.	Provide restraints for books on top shelves.	Library, Room 12 Back Storage Area	Open

2	7/16/08	101961	Emergency Procedures (Safe School Plan, Volume 2)	Ensure emergency supplies are inspected and refreshed on a regular basis. Label water drums with expiration date. Change out untreated tap water every six months and disinfected water every three years.	Refresh expired first aid supply.	Emergency Supply Bin	Open
2	7/16/08	101952	Emergency Procedures (Safe School Plan, Volume 2)	Provide seismic bracing for furniture, equipment and appliances.	Provide seismic bracing for TV/Cart.	Room 13, Room 29	Open
2	7/16/08	101946	Emergency Procedures (Safe School Plan, Volume 2)	Remove all materials and objects stored on top of cabinets or upper shelves unless such objects are fastened to the shelf or otherwise restrained from falling.		Room 12 Storage, Room 13 Storage, Room 28, Room 29, Resource Room, Shed, Auditorium Storage Room	Open
2	7/16/08	101972	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Replace missing stall doors.	Boy's Restroom by Room 7	Open
2	7/16/08	101968	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Repair loose restroom stall door hinge.	Room 26 Restroom	Open
2	7/16/08	101967	Facilities and Equipment Maintenance	Maintain a minimum 3-foot clearance around all electrical equipment (e.g., electrical panels, switchgear, transformers).	Remove items blocking the electrical panel.	Room 32	Open
2	7/16/08	101964	Facilities and Equipment Maintenance	Provide approved covers for all electrical outlets, switch plates, pull boxes, and junction boxes. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Provide cover for loose electrical wires above clock.	Plant Manager's Office	Open
2	7/16/08	101966	Facilities and Equipment Maintenance	Repair/replace damaged or missing ceiling tile(s). If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.		Room 26	Open
2	7/16/08	101963	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Repair termite damaged wood component.	2nd Floor Hallway Window Frame, Room 23 Exterior Skirt Panel	Open
2	7/16/08	101949	Fire/Life Safety	Remove all combustible materials (e.g. paper decorations, hanging mobiles) from exit doors, electrical panels, light fixtures, fire sprinklers and heaters.	Remove paper decorations covering entire exit door.	Room 24, Room 25, Room 27, Room 28	Open
2	7/16/08	101960	Indoor Environment	Remove all items blocking air vents to ensure adequate ventilation.	Remove paper items covering air vents.	Room 25	Open
2	7/16/08	101965	Injury and Illness Prevention	Ensure flexible extension cords and cables are not used in place of permanent wiring.	Discontinue the use of an extension cord to plug in refrigerator cord.	Room 19	Open

Attachment 5
Sample Report: Local District Schools with Claims Rate
50% Higher than LAUSD Average



**Office of Environmental Health and Safety
Accident Prevention Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles CA, 90017
Phone: (213) 241-3199



Local District 1 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
1	SPED	1908	LEICHMAN SP ED CTR	17.82	18.87	18.56	18.42	17.11	11	\$53,757
1	SPED	1947	LOKRANTZ SP ED CTR	33.71	20.45	9.48	21.21	21.00	12	\$35,214
1	SPED	1959	LULL SP ED CTR	21.87	29.48	14.73	22.03	24.88	13	\$139,802
1	ES	2110	ANATOLA EL	20.33	11.98	23.48	18.60	6.67	2	\$924
1	ES	3340	DARBY EL	19.87	9.30	23.92	17.70	6.91	2	\$1,152
1	ES	3377	DEARBORN EL	8.70	30.95	15.60	18.41	14.57	4	\$27,524
1	ES	3545	EL ORO EL	9.43	17.31	23.92	16.89	31.36	8	\$48,176
1	ES	3589	EMELITA EL	16.71	34.50	8.92	20.04	18.03	5	\$16,939
1	ES	5233	MELVIN EL	24.94	22.08	13.63	20.22	18.95	8	\$119,196
1	ES	5452	NESTLE EL	29.26	22.92	19.30	23.83	11.36	3	\$20,304
1	OPP	8507	AGGELER HS	16.36	22.51	11.62	16.83	13.40	2	\$10,645
1	HS	8513	NORTHRIDGE ACADEMY HS	0.00	25.63	24.25	16.63	21.96	11	\$26,159
1	CONT	8682	KIRK DOUGLAS HIGH SCHOOL	63.18	0.00	0.00	21.06	0.00	0	0

¹ Schools with Claims Rate 50% greater than LAUSD 2004-2006 average (11.08): that is, greater than 16.61

² Represents cost attributed to accidents that occurred during FY 2006-07, including reserves for anticipated future costs. Does not include supplemental labor or continuing costs for accidents occurring in previous years.



**Office of Environmental Health and Safety
Accident Prevention Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles CA, 90017
Phone: (213) 241-3199



Local District 1 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
LOCAL DISTRICT 1				11.27	9.80	8.32	9.80	9.36	564	\$3,237,035
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

¹ Schools with Claims Rate 50% greater than LAUSD 2004-2006 average (11.08): that is, greater than 16.61

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Local District 2 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
2	SPED	1948	LOWMAN SP ED CTR	21.22	27.36	25.64	24.74	14.06	11	\$66,436
2	ES	2164	APPERSON EL	27.92	29.19	15.24	24.11	3.16	1	\$5,093
2	ES	2329	BEACHY EL	21.17	17.95	15.39	18.17	24.89	10	\$19,298
2	ES	2822	CARPENTER EL	52.76	11.94	7.34	24.01	24.93	9	\$44,996
2	ES	3438	DIXIE CANYON EL	23.33	21.47	7.39	17.40	11.93	4	\$56,859
2	ES	4329	HADDON EL	24.84	15.69	10.07	16.87	8.18	5	\$29,534
2	ES	4431	HARDING EL	24.95	20.33	15.42	20.23	4.92	2	\$25,446
2	MS	8238	MILLIKAN MS	20.01	19.06	23.87	20.98	17.59	14	\$146,195
2	HS	8607	EAST VALLEY HIGH SCHOOL	N/A	N/A	79.83	79.83	9.40	4	\$1,174
2	CONT	8895	ROGERS HS	18.09	0.00	35.41	17.84	38.45	2	\$0
LOCAL DISTRICT 2				11.61	10.91	9.38	10.63	9.74	516	\$2,683,385
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

¹ Schools with Claims Rate 50% greater than LAUSD 2004-2006 average (11.08): that is, greater than 16.61

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Accident Prevention Program**

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Los Angeles CA, 90017
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Local District 3 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
3	SPED	1949	MARLTON SCHOOL	20.98	19.73	24.26	21.65	16.57	11	\$92,338
3	SPED	1952	MCBRIDE SP ED CTR	31.92	33.78	22.72	29.47	35.65	23	\$225,610
3	ES	2123	ANGELES MESA EL	28.18	17.46	9.69	18.45	8.95	3	\$2,957
3	ES	2342	BEETHOVEN EL	29.69	20.96	16.99	22.55	7.92	2	\$1,858
3	ES	2479	BRADDOCK DRIVE EL	30.35	34.82	19.87	28.35	31.63	11	\$104,314
3	ES	2507	BRENTWOOD SCI MAG	20.78	12.92	16.89	16.87	10.83	5	\$604
3	ES	2548	BROCKTON EL	16.69	16.63	20.09	17.80	8.43	2	\$85
3	ES	3068	CIENEGA EL	21.19	21.29	19.29	20.59	17.76	8	\$1,313
3	ES	3781	54TH ST EL	20.18	22.35	27.77	23.44	7.02	2	\$0
3	ESCA	4699	KENTER CANYON EL	17.69	7.40	26.75	17.28	21.82	5	\$1,633
3	ES	4712	KENTWOOD EL	43.10	30.16	19.17	30.81	8.66	2	\$12,629
3	ESCA	5889	OPEN CHARTER SCHOOL	18.46	24.30	9.22	17.33	16.02	3	\$32,028
3	ES	6164	QUEEN ANNE EL	12.89	14.58	25.09	17.52	10.99	4	\$1,280
3	ES	6260	RICHLAND EL	37.52	22.80	10.61	23.64	17.30	6	\$31,200
3	ES	6932	STERRY EL	11.66	37.82	12.72	20.73	28.07	8	\$45,910
3	ES	7301	24TH ST EL	7.08	31.64	16.71	18.47	32.67	19	\$22,117

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Accident Prevention Program**

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Local District 3 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
3	ES	7712	WESTPORT HTS EL	17.38	27.64	22.70	22.57	14.60	4	\$1,892
3	ES	7795	WILSHIRE CREST EL	30.49	14.25	14.37	19.70	4.75	2	\$907
3	MS	8028	AUDUBON MS	15.56	20.04	19.57	18.39	16.71	15	\$182,702
3	MS	8236	MANN MS	29.72	21.38	18.56	23.22	18.27	14	\$45,898
3	MS	8340	PALMS MS	20.98	21.99	19.09	20.68	13.28	11	\$61,705
3	MSCA	8356	REVERE MS	13.52	15.02	41.41	23.32	8.08	7	\$16,416
3	MS	8425	MARK TWAIN MS	15.72	18.22	16.48	16.80	10.23	6	\$22,855
3	MS	8481	WEBSTER MS	34.61	23.59	27.74	28.65	11.04	7	\$1,093
3	CONT	8888	INDIAN SPRINGS HS	31.14	31.07	0.00	20.74	0.00	0	0
LOCAL DISTRICT 3				13.65	13.70	12.11	13.16	11.63	528	\$2,894,214
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

¹ Schools with Claims Rate 50% greater than LAUSD 2004-2006 average (11.08): that is, greater than 16.61

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**Office of Environmental Health and Safety
Accident Prevention Program**

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Local District 4 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
4	SPED	1943	BLEND EL	8.04	33.95	41.96	27.98	20.33	6	\$2,254
4	ES	2233	ATWATER EL	29.12	20.17	12.01	20.43	3.11	1	\$0
4	ES	2671	BUSHNELL WAY EL	17.59	28.76	9.42	18.59	7.81	3	\$808
4	ES	3507	EAGLE ROCK EL	23.83	23.73	7.95	18.50	13.89	8	\$139,172
4	ES	4164	GLENFELIZ BLVD EL	21.66	23.87	14.24	19.92	12.60	4	\$11,123
4	ES	6329	ROCKDALE EL	8.43	22.38	23.14	17.98	0.00	0	0
LOCAL DISTRICT 4				9.99	9.24	8.28	9.17	7.24	377	\$1,496,717
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

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**Office of Environmental Health and Safety
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Local District 5 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
5	SPED	1953	PEREZ SP ED CTR	25.66	16.76	11.69	18.04	15.56	19	\$118,429
5	ES	3315	CHRISTOPHER DENA EL	23.62	14.41	17.74	18.59	7.70	3	\$108
5	ES	3521	EASTMAN EL	20.23	27.16	14.78	20.72	11.55	8	\$8,296
5	ES	4301	GRIFFIN EL	15.87	29.84	10.42	18.71	4.68	2	\$238
5	ES	6507	SAN PEDRO EL	16.30	17.47	17.33	17.03	9.44	5	\$7,959
5	ES	7654	WEST VERNON EL	25.47	16.85	8.99	17.10	10.13	7	\$6,451
5	MS	8062	CENTRAL LA AREA NEW MS #4	N/A	N/A	107.30	107.30	19.25	10	\$148,370
5	HS	8714	JEFFERSON SH	14.26	20.20	15.74	16.73	15.53	21	\$46,101
5	HS	8716	SANTEE EDUCATION COMPLEX	N/A	45.00	6.83	25.92	9.53	15	\$48,010
LOCAL DISTRICT 5				12.02	11.75	8.60	10.79	8.87	465	\$1,778,699
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

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Local District 7 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
7	SPED	1919	LANTERMAN HS	27.63	39.04	23.83	30.17	44.24	25	\$121,606
7	SPED	1955	SALVIN SP ED CTR	27.22	20.24	10.89	19.45	6.45	6	\$964
7	ES	5096	MANCHESTER EL	29.91	18.31	20.54	22.92	11.08	6	\$17,588
7	ES	5247	MENLO EL	31.75	28.48	27.11	29.11	27.16	18	\$7,416
7	ES	5857	107TH ST EL	16.75	17.65	19.94	18.12	21.23	13	\$76,924
7	ES	6630	75TH ST EL	19.55	13.46	19.19	17.40	10.19	9	\$26,951
7	ES	7137	32ND/USC PERF ART MAG	9.25	18.59	22.79	16.88	13.13	6	\$42,138
7	ES	7164	BIRDIELEE V BRIGHT EL	15.24	23.04	18.36	18.88	9.30	5	\$7,931
7	CONT	8723	RODIA HS	0.00	32.19	28.45	20.21	0.00	0	0
7	OPP	8948	YOUTH OPPOR UNLTD ALT HS	44.27	14.04	4.60	20.97	9.45	2	\$6
LOCAL DISTRICT 7				12.66	11.47	10.33	11.49	10.37	434	\$2,459,952
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

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Accident Prevention Program**

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Local District 8 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
8	SPED	1941	BANNEKER SP ED CTR	36.96	45.75	37.29	40.00	40.08	49	\$52,826
8	SPED	1956	SELLERY SP ED CTR	24.20	20.11	20.89	21.73	26.97	8	\$54,713
8	SPED	1957	WILLENBERG SP ED CTR	42.29	35.16	25.01	34.15	33.63	27	\$239,293
8	ES	2530	BROADACRES EL	21.83	21.22	16.63	19.89	18.64	5	\$32,559
8	ES	2986	CHAPMAN EL	16.90	23.25	10.18	16.78	0.00	0	0
8	ES	3384	DEL AMO EL	9.45	6.39	46.67	20.84	42.26	11	\$176,266
8	ES	5110	MANHATTAN EL	27.15	16.44	8.12	17.24	10.00	4	\$0
8	ES	5822	153RD ST EL	27.03	14.80	12.23	18.02	13.46	5	\$1,461
8	ES	7419	VAN DEENE EL	21.54	18.66	28.81	23.00	31.35	9	\$101,645
8	ES	7863	WOODCREST EL	20.51	22.58	23.08	22.05	31.64	17	\$4,429
8	MS	8090	CARNEGIE MS	18.79	16.99	21.73	19.17	36.99	31	\$172,851
8	MS	8103	CURTISS MS	13.83	31.68	42.02	29.18	35.07	22	\$90,305
8	MS	8170	HARTE PREP INT	26.64	21.99	3.06	17.23	14.56	12	\$78,928

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Local District 8 Schools (K-12) with Claims Rate 50% Higher than LAUSD Average ¹

District	School Type	Loc Code	School Name	Claims Rates					2006-07 YTD	
				2003-04	2004-05	2005-06	3 Year Avg	2006-07 YTD	# Claims	Costs ²
LOCAL DISTRICT 8				13.56	13.05	11.68	12.76	13.77	581	\$2,819,348
LAUSD K-12				12.02	11.02	9.50	10.85	9.78	3,765	\$18,951,310
LAUSD				12.08	11.24	9.91	11.08	10.15	5,549	\$30,743,162

¹ Schools with Claims Rate 50% greater than LAUSD 2004-2006 average (11.08): that is, greater than 16.61

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Attachment 6
Sample Corrective Action Notice

Los Angeles Unified School District

Office of Environmental Health and Safety

DAVID L. BREWER III
Superintendent of Schools

DAVID R. HOLMQUIST
Chief Operating Officer

YI HWA KIM
Interim Director

July 24, 2008

Ms. Odessa Taylor, Principal
Virginia Road Elementary School
2925 Virginia Road
Los Angeles, CA 90016

**SUBJECT: RESULTS OF HEALTH AND SAFETY INSPECTION ON 06/13/08
AT VIRGINIA ROAD ELEMENTARY SCHOOL**

Dear Ms. Taylor:

We appreciate your assistance during our recent inspection of your facility. This inspection was conducted to assess your facility's compliance with Federal, State, and District regulations pertaining to environmental health and safety.

Enclosed is Corrective Action Notice 9957, which identifies items requiring your attention by the dates indicated. Also attached is the Health & Safety Compliance Scorecard from this inspection, indicating an overall compliance rating of "GOOD", "FAIR" or "POOR". It is necessary that corrective action be taken to resolve the identified deficiencies. Please self-certify those deficiencies which have been corrected by visiting the Inspection Results webpage at http://www.lausd-oehs.org/fieldoperations_listschools.asp. There you will find the Online Self-Certification Guide that explains the self-certification process. After receiving your certification, OEHS will update the compliance database and Scorecard Rating.

Additional resources and reference material on school health and safety (e.g. School Safety Compliance Checklist, Safe School Inspection Guidebook, Safety Alerts) are available at www.lausd-oehs.org. If you should have any questions, please do not hesitate to contact me at 213.241.3199.

Sincerely,

Jiyoung Oh

c: Lainey Rogers, Local District Operations Coordinator, Local District 3
Kirk Baker, Complex Project Manager, Maintenance & Operations Area 3
Arnold Giroux, Deputy Director - Field Operations, Office of Environmental Health And Safety
Carlos Torres, Principal Environmental Health & Safety Officer, Office of Environmental Health And Safety
Michael Simon, Administrative Analyst, Maintenance & Operations Area 3

Los Angeles Unified School District

Office of Environmental Health and Safety

DAVID L. BREWER III
Superintendent of Schools

DAVID R. HOLMQUIST
Chief Operating Officer

YI HWA KIM
Interim Director

July 24, 2008

Ms. Odessa Taylor, Principal
Virginia Road Elementary School
2925 Virginia Road
Los Angeles, CA 90016

**SUBJECT: RESULTS OF HEALTH AND SAFETY INSPECTION ON 06/13/08
AT VIRGINIA ROAD ELEMENTARY SCHOOL**

Dear Ms. Taylor:

We appreciate your assistance during our recent inspection of your facility. This inspection was conducted to assess your facility's compliance with Federal, State, and District regulations pertaining to environmental health and safety.

Enclosed is Corrective Action Notice 9957, which identifies items requiring your attention by the dates indicated. Also attached is the Health & Safety Compliance Scorecard from this inspection, indicating an overall compliance rating of "GOOD", "FAIR" or "POOR". It is necessary that corrective action be taken to resolve the identified deficiencies. Please sign and return a copy of the Corrective Action Notice to OEHS within 30 days, certifying those deficiencies which have been corrected. Certification may also be made online at http://www.lausd-oehs.org/fieldoperations_listschools.asp. After receiving your certification, OEHS will update the compliance database and Scorecard Rating (SR).

Additional resources and reference material on school health and safety (e.g. School Safety Compliance Checklist, Safe School Inspection Guidebook, Safety Alerts) are available at www.lausd-oehs.org. If you should have any questions, please do not hesitate to contact me at 213.241.3199.

Sincerely,

Jiyoung Oh

c: Lainey Rogers, Local District Operations Coordinator, Local District 3
Kirk Baker, Complex Project Manager, Maintenance & Operations Area 3
Arnold Giroux, Deputy Director - Field Operations, Office of Environmental Health And Safety
Carlos Torres, Principal Environmental Health & Safety Officer, Office of Environmental Health And Safety
Michael Simon, Administrative Analyst, Maintenance & Operations Area 3



**Office of Environmental Health and Safety
Facility Inspection Program**

333 South Beaudry Avenue
Los Angeles CA, 90017
Phone: (213) 241-3199



Health & Safety Compliance Scorecard

Inspection Date: June 13, 2008
Facility Type: Elementary School
District: 3
OEHS Inspector: Jiyoung Oh

Site Administrator: Ms. Odessa Taylor
Facility: Virginia Road Elementary School
Address: 2925 Virginia Road
City: Los Angeles **State:** CA **Zip:** 90016

Compliance Scores (%)

Standard	Facility	Local District 3	LAUSD
Injury & Illness Prevention	80	59	62
Asbestos Management	80	78	77
Fire/Life Safety	60	60	61
Campus Security	70	77	77
Chemical Safety	50	66	65
Pest Management	60	84	76
Lead Management	70	65	72
Restroom Facilities	80	73	76
Indoor Environment	70	73	74
Facilities and Equipment Management	60	68	69
Prevention Programs	80	74	79
Emergency Preparedness	80	68	70
Traffic and Pedestrian Safety	70	78	77
Science Lab Safety	N/R	55	58
SR	2.00	2.04	2.15
Overall Compliance Rating	FAIR	FAIR	FAIR

Scoring Method: A compliance score of 1 to 10 is assigned to each of the 14 standards in the Compliance Checklist. If all threshold criteria are met for a standard, a minimum score of 7 is given. If all threshold criteria are not met for a standard, the maximum allowable score is 6. Each score is then converted to a percentage and assigned a value of 0 - 4 based on the following scale: 0% to 59% = 0; 60% to 69% = 1; 70% to 79% = 2; 80 to 89% = 3; 90% to 100% = 4. The "Scorecard Rating" (SR) is the average of the 14 values. An overall compliance rating of "Good", "Fair" or "Poor" is assigned to each facility based on the following SR values: 0.00 - 1.49 = Poor; 1.50 - 2.49 = Fair; 2.50 - 4.00 = Good.

N/R= Not Rated



**Office of Environmental Health and Safety
Facility Inspection Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles, California 90017
Phone: (213) 241-3199



Corrective Action Notice

Inspection Date: 06/13/08

Facility Type: Elementary School

Enrollment: 620

District: 3

OEHS Representative: Jiyoung Oh

Site Administrator: Ms. Odessa Taylor

Complex Project Manager: Kirk Baker

Facility: Virginia Road Elementary School

Address: 2925 Virginia Road
Los Angeles CA 90016

Inspection ID: 9957

Inspection Type:

Routine

The Site Administrator, Authorized Representative, or Complex Project Manager may log on to the OEHS website at http://www.lausd-oehs./fieldoperations_listschools.asp to self-certify items which have been corrected. OEHS will update the compliance database and review the items to determine if it warrants an increase in the scorecard rating.

Standard	Priority	Corrective Action	Comment(s)	Location(s)	Due Date	Responsible Party	Tracking Info	Notes
Chemical Safety	1	Provide employees with annual Hazard Communication training on hazardous chemicals used in their respective work areas. Employees must be retrained when new hazards are introduced into the workplace.	Conduct and document Hazard Communication training for staff.	Main Office	ASAP	School	Deficiency ID: 101970	
Chemical Safety	1	Do not locate flammable material storage rooms in buildings occupied by students.	Relocate flammable cabinets from occupied buildings.	Auditorium Storage Room, Main Power Room	ASAP	School	Deficiency ID: 101950	
Chemical Safety	1	Do not use chemicals unless approved for District use by OEHS. Refer to OEHS website at www.lausd-oehs.org (see Product Review). For a complete list of approved products, call (213) 241-3199 for assistance.	Remove aerosol spray air freshener.	Resource Room, Workroom Restroom	ASAP	School	Deficiency ID: 101954	
Facilities and Equipment Maintenance	1	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Repair deteriorating wood walkway surface. See attached photos.	Ramp into Kindergarten Classrooms	ASAP	Facilities	Deficiency ID: 101957	
Facilities and Equipment Maintenance	1	Discontinue use of playground equipment that does not meet current California Playground Safety Regulations and District requirements.		Kindergarten Yard	ASAP	School	Deficiency ID: 101956	
Facilities and Equipment Maintenance	1	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Remove protruding nails from wood ramp. See attached photos.	Ramp in front of Room 28	ASAP	Facilities	Deficiency ID: 101959	
Facilities and Equipment Maintenance	1	Ensure all areas in the school are clean, well maintained and free of clutter.		Room 5 Storage	ASAP	School	Deficiency ID: 101969	

Standard	Priority	Corrective Action	Comment(s)	Location(s)	Due Date	Responsible Party	Tracking Info	Notes
Facilities and Equipment Maintenance	1	Ensure playground equipment and matting complies with American Society for Testing and Materials (ASTM) standards and Consumer Products Safety Commission (CPSC) guidelines.	Remove non-compliant equipment and matting.	Kindergarten Yard	ASAP	Facilities	Deficiency ID: 101955	
Fire/Life Safety	1	Maintain aisles and walkways free of obstruction or tripping hazards.	Clear items blocking aisles.	Room 12 Storage Area, Auditorium Stage North Dressing Room	ASAP	School	Deficiency ID: 101953	
Fire/Life Safety	1	Maintain exit pathways free of obstructions to ensure safe egress.	Remove all items blocking the emergency exit window.	Room 3, Room 14, Room 29, Room 32	ASAP	School	Deficiency ID: 101945	
Fire/Life Safety	1	Maintain aisles and walkways free of obstruction or tripping hazards.	Secure cords/wires to prevent tripping and entanglement.	Room 8, Room 13, Room 19	ASAP	School	Deficiency ID: 101948	
Fire/Life Safety	1	Provide visible exit signs or directional signs for all exit doors and escape pathways. Ensure illuminated exit signs are on at all times. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Ensure both the upper and lower emergency exit sign by the emergency exit window are mounted and visible at all times.	Room 7, Room 14	ASAP	School	Deficiency ID: 101958	
Pest Management	1	Mitigate insect infestation (e.g., ants, cockroaches, termites). Place trouble call to District Pest Management at (213) 745-1435.	Mitigate termite infestation.	2nd Floor Hallway Window Frame, Room 23 Exterior Skirt Panel	ASAP	Facilities	Deficiency ID: 101962	
Chemical Safety	2	Properly dispose of all outdated, retrograde, or otherwise expired laboratory chemicals. To request pickup and disposal services, complete a request form at www.lausd-oehs.org, or contact OEHS at (213)241-3199 for assistance.	Submit hazardous waste pickup form for outdated, unusable	Auditorium Storage Room, Main Power Room	07/16/08	School	Deficiency ID: 101951	
Emergency Procedures (Safe School Plan, Volume 2)	2	Remove all materials and objects stored on top of cabinets or upper shelves unless such objects are fastened to the shelf or otherwise restrained from falling.		Room 12 Storage, Room 13 Storage, Room 28, Room 29, Resource Room, Shed, Auditorium Storage Room	07/16/08	School	Deficiency ID: 101946	
Emergency Procedures (Safe School Plan, Volume 2)	2	Remove all materials and objects stored on top of cabinets or upper shelves unless such objects are fastened to the shelf or otherwise restrained from falling.	Provide restraints for books on top shelves.	Library, Room 12 Back Storage Area	07/16/08	School	Deficiency ID: 101947	
Emergency Procedures (Safe School Plan, Volume 2)	2	Provide seismic bracing for furniture, equipment and appliances.	Provide seismic bracing for TV/Car.	Room 13, Room 29	07/16/08	Facilities	Deficiency ID: 101952	
Emergency Procedures (Safe School Plan, Volume 2)	2	Ensure emergency supplies are inspected and refreshed on a regular basis. Label water drums with expiration date. Change out untreated tap water every six months and disinfected water every three years.	Refresh expired first aid supply.	Emergency Supply Bin	07/16/08	School	Deficiency ID: 101961	

Standard	Priority	Corrective Action	Comment(s)	Location(s)	Due Date	Responsible Party	Tracking Info	Notes
Facilities and Equipment Maintenance	2	Ensure all school areas are maintained in a clean manner. (Areas include classrooms (including sinks), lockers, hand rails, auditorium, multipurpose rooms, shops, library, administrative office, and restrooms).		Room 8	03/02/07	School	Deficiency ID: 86139 This item remains open from the inspection (ID:7857) conducted on 01/17/07.	
Facilities and Equipment Maintenance	2	Maintain a minimum 3-foot clearance around all electrical equipment (e.g., electrical panels, switchgear, transformers).	Remove items blocking the electrical panel.	Room 32	07/16/08	School	Deficiency ID: 101967	
Facilities and Equipment Maintenance	2	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Replace missing stall doors.	Boy's Restroom by Room 7	07/16/08	Facilities	Deficiency ID: 101972	
Facilities and Equipment Maintenance	2	Repair/replace damaged or missing ceiling tile(s). If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.		Room 26	07/16/08	Facilities	Deficiency ID: 101966	
Facilities and Equipment Maintenance	2	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Repair termite damaged wood component.	2nd Floor Hallway Window Frame, Room 23 Exterior Skirt Panel	07/16/08	Facilities	Deficiency ID: 101963	
Facilities and Equipment Maintenance	2	Provide approved covers for all electrical outlets, switch plates, pull boxes, and junction boxes. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Provide cover for loose electrical wires above clock.	Plant Manager's Office	07/16/08	Facilities	Deficiency ID: 101964	
Facilities and Equipment Maintenance	2	Ensure campus grounds and equipment are maintained in good repair. If necessary, place a trouble call to the Maintenance and Operations trouble-call desk at (213) 745-1600.	Repair loose restroom stall door hinge.	Room 26 Restroom	07/16/08	Facilities	Deficiency ID: 101968	
Fire/Life Safety	2	Remove all combustible materials (e.g. paper decorations, hanging mobiles) from exit doors, electrical panels, light fixtures, fire sprinklers and heaters.	Remove paper decorations covering entire exit door.	Room 24, Room 25, Room 27, Room 28	07/16/08	School	Deficiency ID: 101949	
Fire/Life Safety	2	Maintain a minimum 3-foot clearance around heater/furnace.		Room 26	03/02/07	School	Deficiency ID: 86141 This item remains open from the inspection (ID:7857) conducted on 01/17/07.	
Fire/Life Safety	2	Provide exits that discharge directly to an open space, and are free of obstructions to ensure safe egress. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID.	Remove items blocking emergency exit windows	Room 20, Room 26	03/02/07	School	Deficiency ID: 86140 This item remains open from the inspection (ID:7857) conducted on 01/17/07.	
Indoor Environment	2	Remove all items blocking air vents to ensure adequate ventilation.	Remove paper items covering air vents.	Room 25	07/16/08	School	Deficiency ID: 101960	
Injury and Illness Prevention	2	Ensure flexible extension cords and cables are not used in place of permanent wiring.	Discontinue the use of an extension cord to plug in refrigerator cord.	Room 19	07/16/08	School	Deficiency ID: 101965	

Standard	Priority	Corrective Action	Comment(s)	Location(s)	Due Date	Responsible Party	Tracking Info	Notes
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OFFICE OF ENVIRONMENTAL HEALTH AND SAFETY

Jiyoung Oh

Attachment 7
Sample Report: Schools Rated “Poor” on Most Recent Health and Safety Compliance
Scorecard



**Office of Environmental Health and Safety
Facility Inspection Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles, California 90017
Phone: (213) 241-3199



Schools Rated "Poor" on Most Recent Health and Safety Compliance Scorecard As of 7/25/08

2

Fair Avenue Elementary School

San Fernando High School

3

Brockton Avenue Elementary School

Stoner Avenue Elementary School

6

South Gate High School

7

Gompers Middle School

Adult Education

North Valley Occupational Center

Educational Options

Markham Community Day School

Attachment 8
Sample Report: Workers' Compensation Claims Reported



Workers' Compensation Claims Reported By Local District/Division April 1, 2008 to April 30, 2008

Local District or Division		Claims Reported	Claims Investigated	Percentage of Claims Investigated	Suspected Fraud Case Referrals	Percentage of Suspected Fraud Case Referrals
		This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date
ACCOUNTING & DISBURS. DIVISION	April	1	0	0	0	0%
	YTD	9	3	33%	2	1%
BOARD OF EDUCATION	April	0	0	0	0	0%
	YTD	2	0	0	0	0%
BUSINESS DIVISION	April	18	8	44%	3	20%
	YTD	158	108	68%	17	9%
DIV OF RISK MGMT & INS SERVS	April	1	0	0	0	0%
	YTD	5	3	60%	0	0%
DIV. OF ADULT & OCCUPATION. ED	April	28	9	32%	0	0%
	YTD	119	54	45%	3	2%
EARLY CHILDHOOD EDUCATION	April	22	8	36%	2	13%
	YTD	177	85	48%	14	7%
ENVIRONMENTAL HEALTH & SAFETY	April	0	0	0	0	0%
	YTD	2	1	50%	1	1%

In accordance with Cal/OSHA regulations and the District's Injury and Illness Prevention Program (IIPP), workplace injuries are required to be reported and investigated by the employee's supervisor within 24 hours. Compliance with this requirement is essential in identifying and mitigating unsafe acts or conditions which may have contributed to the injury. This Report is issued monthly and identifies the number of workplace injury claims by Operating Division; and the percentage of claims for which an accident investigation was completed. Inquiries may be directed to the Office of Environmental Health and Safety (OEHS) at (213) 241-3199.

This report is provided for District management to identify and correct causes of employee injuries and is not be used for any other purpose. This information is NOT for general distribution; posting, copying, forwarding, or otherwise releasing this information to non-management personnel is prohibited.

Note: Claims for Human Resources and Personnel Commission include pool employees who are not assigned to those offices.

Local District or Division		Claims Reported	Claims Investigated	Percentage of Claims Investigated	Suspected Fraud Case Referrals	Percentage of Suspected Fraud Case Referrals
		This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date
EXTENDED DAY PROGRAMS	April	4	1	25%	0	0%
	YTD	32	11	34%	0	0%
FACILITIES SERVICES DIVISION	April	30	11	37%	1	7%
	YTD	330	165	50%	24	13%
GENERAL SUPERINTENDENT	April	1	0	0	0	0%
	YTD	5	1	20%	0	0%
HUMAN RESOURCES DIVISION	April	14	4	29%	1	7%
	YTD	140	39	28%	4	2%
INFORMATION TECH. DIVISION	April	0	0	0	0	0%
	YTD	20	8	40%	4	2%
INSTRL SUPP SERV-ELEM INSTR	April	2	0	0	0	0%
	YTD	18	5	28%	0	0%
INSTRL SUPP SERVS-SECONDARY ED	April	2	0	0	0	0%
	YTD	11	2	18%	0	0%
INSTRUCTIONAL SUPPORT SERV	April	1	0	0	0	0%
	YTD	2	0	0	0	0%
LOCAL DISTRICT 1	April	61	19	31%	0	0%
	YTD	439	139	32%	14	7%
LOCAL DISTRICT 2	April	67	13	19%	1	7%
	YTD	466	95	20%	11	6%

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Local District or Division		Claims Reported	Claims Investigated	Percentage of Claims Investigated	Suspected Fraud Case Referrals	Percentage of Suspected Fraud Case Referrals
		This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date
LOCAL DISTRICT 3	April	52	12	23%	3	20%
	YTD	398	123	31%	16	9%
LOCAL DISTRICT 4	April	34	6	18%	0	0%
	YTD	330	81	25%	7	4%
LOCAL DISTRICT 5	April	53	6	11%	1	7%
	YTD	374	86	23%	10	5%
LOCAL DISTRICT 6	April	24	5	21%	0	0%
	YTD	245	66	27%	12	6%
LOCAL DISTRICT 7	April	27	6	22%	0	0%
	YTD	323	76	24%	20	11%
LOCAL DISTRICT 8	April	37	12	32%	3	20%
	YTD	319	89	28%	19	10%
OFF INSP GENERAL	April	0	0	0	0	0%
	YTD	6	3	50%	0	0%
OFF OF CHIEF FINANCIAL OFFICER	April	0	0	0	0	0%
	YTD	1	0	0	0	0%
PERSONNEL COMMISSION & STAFF	April	16	3	19%	0	0%
	YTD	79	23	29%	3	2%
PUBLIC INFORMATION	April	0	0	0	0	0%
	YTD	2	0	0	0	0%

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Local District or Division		Claims Reported	Claims Investigated	Percentage of Claims Investigated	Suspected Fraud Case Referrals	Percentage of Suspected Fraud Case Referrals
		This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date	This Month Year to Date
SCHOOL FISCAL SERVICES	April	0	0	0	0	0%
	YTD	1	0	0	0	0%
SCHOOL POLICE	April	9	3	33%	0	0%
	YTD	147	102	69%	0	0%
SP. FUNDED&PARENT/COM.PROG.DIV	April	0	0	0	0	0%
	YTD	8	1	13%	0	0%
SPECIAL EDUCATION DIVISION	April	31	11	35%	0	0%
	YTD	235	73	31%	5	3%
STUDENT HEALTH&HUMAN SERVICES	April	3	1	33%	0	0%
	YTD	42	11	26%	1	1%
Totals		538	138	26%	15	
		4445	1453	33%	187	

In accordance with Cal/OSHA regulations and the District's Injury and Illness Prevention Program (IIPP), workplace injuries are required to be reported and investigated by the employee's supervisor within 24 hours. Compliance with this requirement is essential in identifying and mitigating unsafe acts or conditions which may have contributed to the injury. This Report is issued monthly and identifies the number of workplace injury claims by Operating Division; and the percentage of claims for which an accident investigation was completed. Inquiries may be directed to the Office of Environmental Health and Safety (OEHS) at (213) 241-3199.

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Attachment 9
Sample Report: School Health & Safety Compliance Ratings

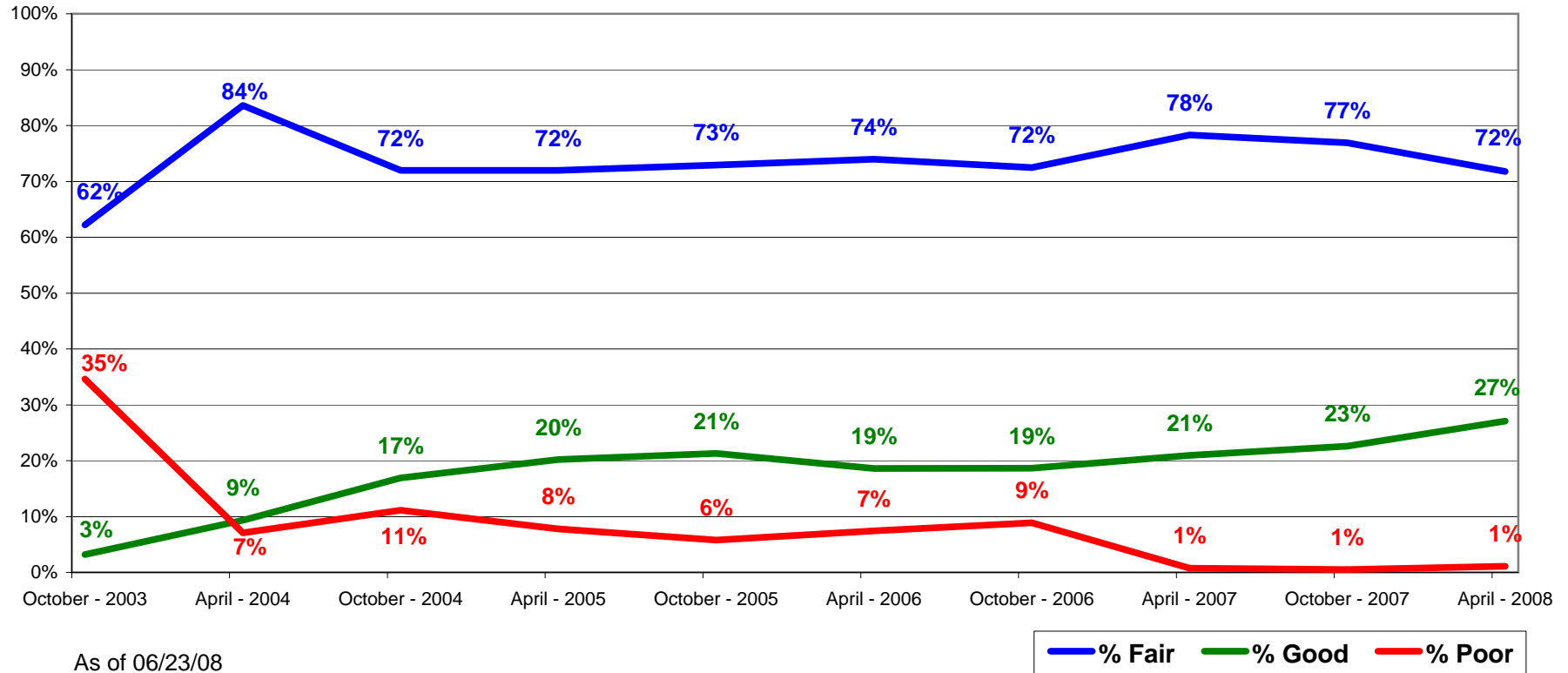


Facility Inspection Program
Office of Environmental Health and Safety
 333 South Beaudry Avenue, 20th Floor
 Los Angeles, California 90017
 Phone: (213) 241-3199
 Fax: (213) 241-6816



School Health & Safety Compliance Scorecard Ratings

Percent of LAUSD Schools Rated Good, Fair & Poor October 2003 through April 2008



Note: LAUSD schools are inspected to assess compliance with health and safety standards in the following areas: accident prevention; asbestos management; fire/life safety; campus security; chemical safety; pest management; lead management; restroom facilities; indoor environment; maintenance & repairs; emergency preparedness; traffic & pedestrian safety; science lab safety; and safe school planning. Following each inspection, a Compliance Scorecard and Corrective Action Notice (CAN) are issued to the Site Administrator. The Scorecard Rating is derived using the School Safety Compliance Checklist (September 2007). Copies of the School Safety Compliance Checklist, inspection reports and Compliance Scorecards may be downloaded at www.lausd-oehs.org or requested from the OEHS Duty Officer at (213) 241-3199.



Facility Inspection Program

Office of Environmental Health and Safety

333 South Beaudry Avenue, 20th Floor

Los Angeles, California 90017

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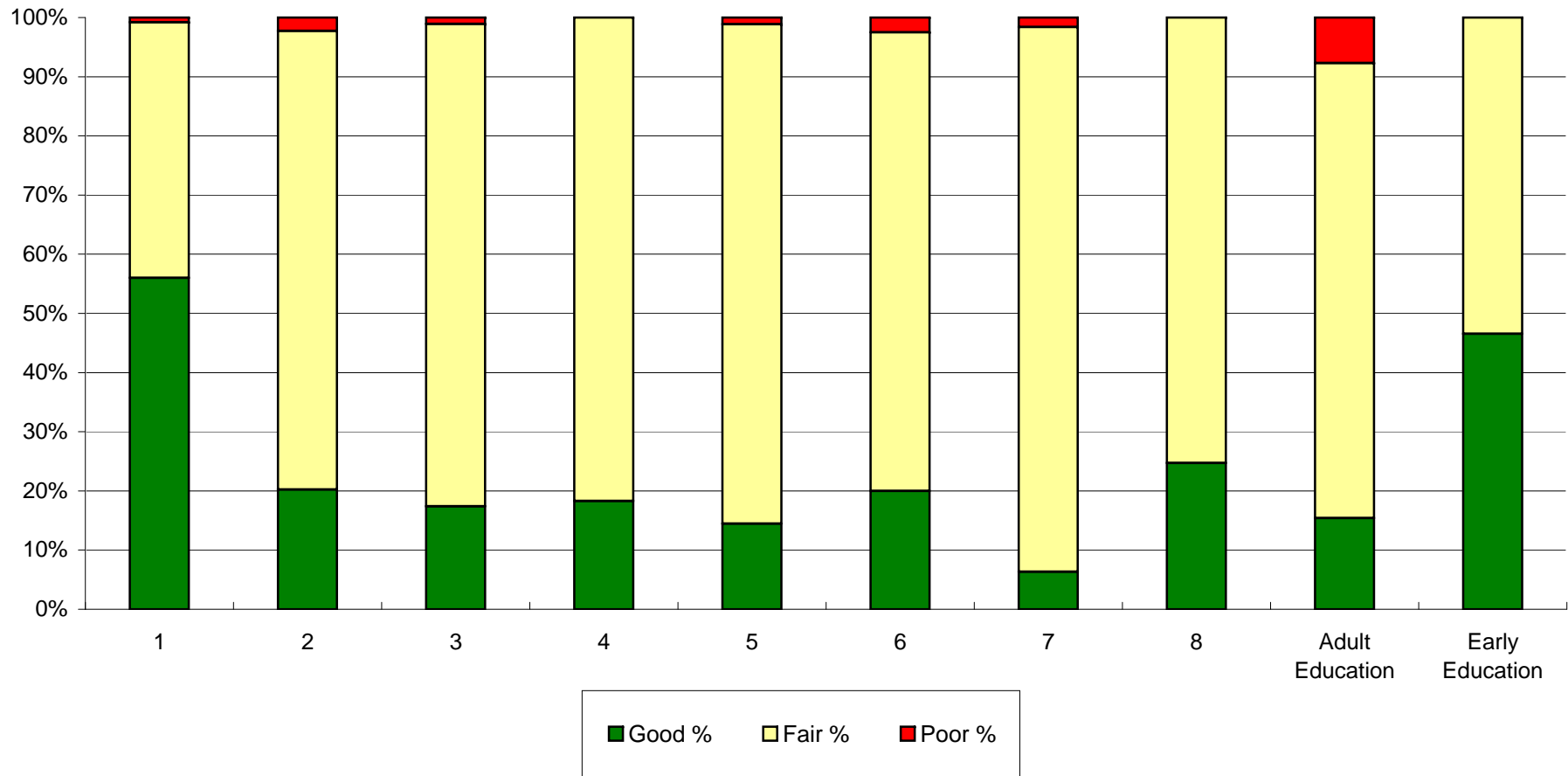
Fax: (213) 241-6816



School Health & Safety Compliance Scorecard Ratings

Percent of LAUSD Schools Rated Good, Fair & Poor
(By Local District and Division)

04/30/08



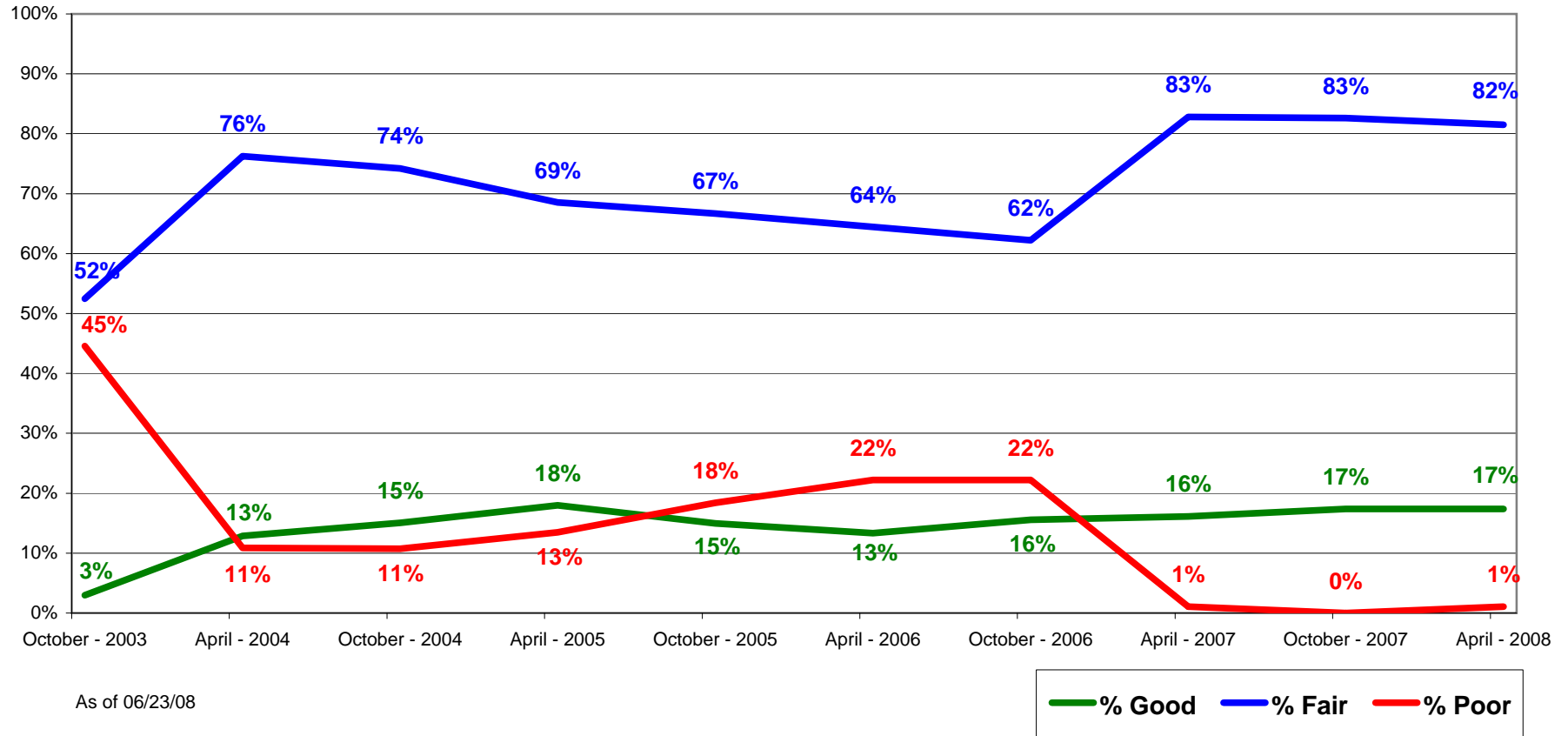


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School Health & Safety Compliance Scorecard Ratings

**Percent of District 3 Schools Rated Good, Fair & Poor
 October 2003 through April 2008**





Office of Environmental Health and Safety
Facility Inspection Program
 333 South Beaudry Avenue, 20th Floor
 Los Angeles, California 90017
 Phone: (213) 241-3199



Health and Safety Compliance Scores Schools in Local District 3 04/30/2008

Schools	Scorecard Date	Accident Prevention (%)	Asbestos Management (%)	Fire/Life Safety (%)	Campus Security (%)	Chemical Safety (%)	Pest Management (%)	Lead Management (%)	Restroom Facilities (%)	Indoor Environment (%)	Maintenance & Repairs (%)	Safe School Plan (%)	Emergency Preparedness (%)	Traffic & Pedestrian Safety	Science Lab Safety (%)	SR	Overall Compliance Rating
24th Street Elementary School	11/17/06	30	90	40	80	60	60	60	70	40	60	70	90	70	N/R	1.62	Fair
3rd Street Elementary School	03/20/07	70	90	50	80	70	80	80	70	80	70	80	60	70	N/R	2.31	Fair
42nd Street Elementary School	02/13/07	40	90	50	80	60	80	60	60	80	60	70	60	80	N/R	1.77	Fair
54th Street Elementary School	02/20/08	70	90	70	80	70	80	80	90	70	70	70	70	70	N/R	2.54	Good
59th Street Elementary School	04/23/08	60	80	50	60	60	80	80	80	80	70	80	70	70	N/R	2.08	Fair
6th Avenue Elementary School	05/08/07	80	80	60	80	70	70	60	60	60	50	70	60	70	N/R	1.69	Fair
74th Street Elementary School	03/06/07	50	90	60	80	60	80	80	70	60	70	80	60	80	N/R	2.08	Fair
Alta Loma Elementary School	02/11/08	50	90	60	80	60	80	70	80	70	70	70	70	70	N/R	2.08	Fair
Angeles Mesa Elementary School	04/10/07	50	90	80	80	60	60	60	70	60	80	70	60	80	N/R	1.92	Fair
Arlington Heights Elementary School	04/02/08	50	90	80	80	60	80	80	80	80	80	70	70	70	N/R	2.46	Fair
Audubon Middle School	11/02/06	50	90	60	70	80	60	70	60	60	60	70	80	80	40	1.71	Fair
Baldwin Hills Elementary School	05/01/07	40	90	60	80	60	80	60	70	60	80	70	60	70	N/R	1.85	Fair
Beethoven Street Elementary School	05/09/07	70	90	60	60	70	60	70	80	80	70	80	70	80	N/R	2.23	Fair
Braddock Drive Elementary School	03/31/08	70	70	60	80	60	80	60	70	60	60	70	60	80	N/R	1.77	Fair
Bradley Environmental Sciences and Humanities Magnet School	06/12/07	40	90	40	80	70	80	60	70	60	60	60	40	80	N/R	1.62	Fair
Brentwood Elementary School	03/03/08	50	70	80	80	80	70	60	80	60	80	80	60	90	N/R	2.23	Fair
Broadway Elementary School	04/24/08	50	70	60	80	50	80	70	80	70	70	70	80	80	N/R	2.00	Fair
Brockton Avenue Elementary School	03/31/08	50	60	50	80	50	80	40	70	50	70	70	60	90	N/R	1.38	Poor

Schools	Scorecard Date	Accident Prevention (%)	Asbestos Management (%)	Fire/Life Safety (%)	Campus Security (%)	Chemical Safety (%)	Pest Management (%)	Lead Management (%)	Restroom Facilities (%)	Indoor Environment (%)	Maintenance & Repairs (%)	Safe School Plan (%)	Emergency Preparedness (%)	Traffic & Pedestrian Safety	Science Lab Safety (%)	SR	Overall Compliance Rating
Burroughs Middle School	03/08/07	50	90	60	70	70	80	80	70	70	70	80	60	70	60	2.00	Fair
Canfield Avenue Elementary School	03/28/07	50	90	50	90	60	80	60	80	80	70	70	40	70	N/R	1.92	Fair
Castle Heights Elementary School	05/25/07	50	80	70	90	60	80	80	80	80	70	80	50	80	N/R	2.31	Fair
Charnock Road Elementary School	04/30/08	80	60	60	70	70	90	60	80	80	60	80	70	70	N/R	2.15	Fair
Cheviot Hills High School	04/22/08	50	70	70	80	80	70	70	80	70	70	60	60	80	N/R	2.00	Fair
Cienega Elementary School	04/09/08	40	60	40	80	60	80	50	70	80	50	70	70	80	N/R	1.54	Fair
Clover Avenue Elementary School	04/25/08	70	60	50	80	60	80	50	70	80	80	70	60	70	N/R	1.77	Fair
Cochran Middle School	05/02/07	40	90	60	70	60	70	80	70	60	70	70	50	70	70	1.71	Fair
Coeur D Alene Avenue Elementary School	05/09/07	80	90	60	80	90	60	70	80	80	60	80	80	80	N/R	2.62	Good
Coliseum Street Elementary School	04/09/07	70	90	60	80	70	80	80	70	60	70	70	60	80	N/R	2.23	Fair
Cowan Avenue Elementary School	04/15/08	50	70	60	70	50	70	60	80	80	70	70	50	70	N/R	1.54	Fair
Crenshaw High School	03/14/07	20	90	30	80	60	80	80	30	80	60	70	40	70	60	1.64	Fair
Crescent Heights Blvd Elementary School	02/01/07	40	60	30	70	80	70	60	70	80	60	80	60	80	N/R	1.69	Fair
Del Rey High School	04/10/08	40	90	80	90	80	80	60	70	80	70	80	70	90	N/R	2.62	Good
Dorsey High School	03/26/08	30	80	50	70	60	70	60	70	70	70	80	60	80	50	1.57	Fair
Emerson Middle School	06/07/07	80	80	70	90	80	90	70	60	80	60	80	80	90	80	2.79	Good
Fairburn Avenue Elementary School	04/29/08	70	80	50	70	50	80	80	80	80	60	70	80	80	N/R	2.15	Fair
Grand View Blvd Elementary School	04/22/08	70	70	60	70	50	80	60	70	80	80	70	80	80	N/R	2.08	Fair
Hamilton High School	01/22/07	70	80	60	70	80	60	70	70	60	60	70	70	70	70	1.86	Fair
Hillcrest Drive Elementary School	04/11/08	60	60	60	80	70	80	60	60	70	70	70	70	80	N/R	1.85	Fair
Hobart Blvd Elementary School	03/08/07	70	90	60	80	60	80	80	80	50	60	70	70	70	N/R	2.08	Fair
Hyde Park Blvd Elementary School	02/11/08	60	80	60	70	60	80	70	70	70	60	70	60	70	N/R	1.77	Fair
Indian Springs High School	06/15/06	50	60	60	80	80	80	60	70	70	60	70	80	80	N/R	1.92	Fair
Kentwood Elementary School	02/25/08	60	90	60	80	60	80	80	60	80	80	90	80	80	N/R	2.54	Good
Los Angeles Center for Enriched Studies Magnet School	12/01/06	50	90	40	80	60	80	50	70	70	40	80	60	80	70	1.71	Fair
Los Angeles Elementary School	04/04/08	80	90	60	80	80	80	60	60	80	50	80	70	80	N/R	2.31	Fair
Los Angeles High School	11/09/06	30	90	20	80	60	70	60	80	40	60	70	70	80	60	1.64	Fair
Loyola Village Elementary School	07/01/06	70	90	60	90	70	90	80	70	80	60	80	90	70	N/R	2.69	Good

Schools	Scorecard Date	Accident Prevention (%)	Asbestos Management (%)	Fire/Life Safety (%)	Campus Security (%)	Chemical Safety (%)	Pest Management (%)	Lead Management (%)	Restroom Facilities (%)	Indoor Environment (%)	Maintenance & Repairs (%)	Safe School Plan (%)	Emergency Preparedness (%)	Traffic & Pedestrian Safety	Science Lab Safety (%)	SR	Overall Compliance Rating
Mann Middle School	02/28/07	30	80	50	70	60	80	70	70	80	60	70	60	70	30	1.57	Fair
Mar Vista Elementary School	04/04/05	60	90	50	90	80	80	60	90	80	80	80	60	90	N/R	2.62	Good
Marina Del Rey Middle School	10/10/06	60	80	50	80	80	80	50	60	80	60	80	60	80	50	1.79	Fair
Mariposa-Nabi Primary Center	06/12/07	90	90	90	90	90	90	90	90	90	80	90	80	90	N/R	3.85	Good
Marlton Elementary School	03/13/08	50	70	60	80	50	80	60	80	80	60	70	80	80	N/R	1.92	Fair
Marvin Avenue Elementary School	03/05/08	50	70	50	80	50	80	60	80	70	60	70	60	80	N/R	1.62	Fair
McAlister High School (Westside Branch)	01/28/04	60	50	60	70	90	60	60	90	90	90	N/R	60	80	N/R	2.17	Fair
McBride Special Education Center	07/19/07	60	90	80	80	80	70	60	80	80	70	70	80	80	N/R	2.54	Good
Mid City Magnet School	02/23/07	40	90	50	80	60	80	70	70	70	70	70	60	70	80	1.93	Fair
Overland Avenue Elementary School	05/22/07	80	80	70	90	60	80	50	80	60	70	80	60	70	N/R	2.15	Fair
Owens (Jessie) Community Day School	02/27/08	60	80	60	70	70	70	70	80	70	70	70	60	70	N/R	1.92	Fair
Palms Elementary School	02/06/07	30	90	60	70	60	80	40	70	80	70	80	80	70	N/R	2.00	Fair
Palms Middle School	12/05/06	30	90	30	80	60	70	60	80	50	60	70	60	80	60	1.57	Fair
Paseo Del Rey Natural Science Magnet	03/17/08	50	60	70	90	60	70	70	80	90	80	80	70	90	N/R	2.38	Fair
Phoenix High School	10/26/06	50	90	60	60	80	80	60	60	80	70	60	60	80	N/R	1.85	Fair
Pio Pico Elementary School	04/14/08	60	70	60	80	70	60	60	70	70	60	80	60	80	40	1.64	Fair
Playa Del Rey Elementary School	12/08/06	30	80	60	80	80	60	40	80	70	50	80	60	80	N/R	1.77	Fair
Queen Anne Place Elementary School	05/23/07	70	90	70	80	70	80	60	80	60	80	80	70	70	N/R	2.38	Fair
Richland Avenue Elementary School	04/17/08	60	60	70	70	70	80	60	80	70	70	70	80	80	N/R	2.08	Fair
Roscomare Road Elementary School	05/08/07	80	90	70	80	70	80	70	80	80	70	80	80	80	N/R	2.77	Good
Saturn Street Elementary School	01/26/07	40	90	60	80	60	80	80	60	60	70	70	30	80	N/R	1.85	Fair
Shenandoah Street Elementary School	04/24/07	90	80	50	80	70	50	60	70	60	70	80	60	80	N/R	1.92	Fair
Short Avenue Elementary School	02/07/07	70	80	70	80	80	80	70	70	80	70	80	80	80	N/R	2.62	Good
Sterry Elementary School	12/20/06	60	80	60	80	70	80	70	60	60	70	80	60	80	N/R	2.00	Fair
Stoner Avenue Elementary School	10/30/06	70	70	50	80	70	60	40	60	80	50	80	80	80	N/R	1.77	Fair
Temescal Canyon High School	07/01/06	60	90	60	90	60	80	70	80	90	80	80	80	80	N/R	2.69	Good
Twain Middle School	02/12/07	70	80	60	70	70	70	70	70	70	60	80	80	80	70	2.14	Fair
University High School	01/02/07	60	70	50	70	60	70	70	60	60	70	80	70	80	40	1.57	Fair

Schools	Scorecard Date	Accident Prevention (%)	Asbestos Management (%)	Fire/Life Safety (%)	Campus Security (%)	Chemical Safety (%)	Pest Management (%)	Lead Management (%)	Restroom Facilities (%)	Indoor Environment (%)	Maintenance & Repairs (%)	Safe School Plan (%)	Emergency Preparedness (%)	Traffic & Pedestrian Safety	Science Lab Safety (%)	SR	Overall Compliance Rating
Venice High School	02/12/07	70	70	50	50	80	60	70	70	70	70	70	80	80	50	1.71	Fair
View Park Continuation High School	06/05/07	40	90	60	80	60	60	80	80	80	70	80	60	80	N/R	2.15	Fair
Virginia Road Elementary School	01/17/07	40	90	60	80	60	60	80	80	60	60	70	60	80	N/R	1.85	Fair
Walgrove Avenue Elementary School	05/10/07	60	90	60	80	80	80	70	80	80	70	80	80	80	N/R	2.62	Good
Warner Avenue Elementary School	11/13/06	50	90	50	60	80	80	90	80	80	70	80	90	80	N/R	2.54	Good
Webster Middle School	05/11/06	50	80	50	60	80	80	60	60	80	60	80	60	70	60	1.64	Fair
Westchester High School	01/30/07	60	70	50	70	80	70	70	70	60	40	80	80	70	40	1.64	Fair
Western Elementary School	06/20/07	60	90	70	70	70	70	70	70	70	60	80	80	70	N/R	2.15	Fair
Westminster Avenue Elementary School	04/21/08	70	70	60	80	60	80	50	80	80	60	80	80	80	N/R	2.15	Fair
Westport Heights Elementary School	04/18/08	90	70	70	80	70	70	60	80	70	80	80	80	80	N/R	2.54	Good
Westside Leadership Magnet	05/09/07	60	80	70	90	90	70	70	70	90	70	80	90	80	80	2.79	Good
Widney High School	06/27/07	60	90	50	80	70	80	70	70	70	80	70	70	80	N/R	2.23	Fair
Wilshire Crest Elementary School	04/18/08	80	70	70	80	60	80	50	80	60	60	80	80	80	N/R	2.15	Fair
Wilshire Park Elementary School	01/31/07	40	60	50	90	60	90	90	80	90	80	80	80	70	N/R	2.46	Fair
Wilton Place Elementary School	04/06/07	60	90	50	90	60	60	60	80	60	70	80	40	80	N/R	1.85	Fair
Windsor Hills Elementary School	11/30/06	50	70	50	60	80	70	80	70	70	70	70	50	80	N/R	1.69	Fair
Wright Middle School	06/12/07	50	60	50	70	80	70	70	70	70	70	70	80	80	50	1.71	Fair
Young High School	04/10/07	20	80	60	80	60	70	70	70	70	70	60	50	80	N/R	1.69	Fair

Scoring Method: A compliance score of 1 to 10 is assigned to each of the 14 standards in the Compliance Checklist. If all threshold criteria are met for a standard, a minimum score of 7 is given. If all threshold criteria are not met for a standard, the maximum allowable score is 6. Each score is then converted to a percentage, and assigned a value of 0 - 4 based on the following scale: 0% to 59% = 0; 60% to 69% = 1; 70% to 79% = 2; 80 to 89% = 3; 90% to 100% = 4. The "Scorecard Rating" (SR) is the average of the 14 values. An overall compliance rating of "Good", "Fair" or "Poor" is assigned to each facility based on the following SR values: 0.00 - 1.49 = Poor; 1.50 - 2.49 = Fair; 2.50 - 4.00 = Good.

Attachment 10
Sample Report: Past Due Priority 1 Corrective Actions



**Office of Environmental Health and Safety
Facility Inspection Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles, California 90017
Phone: (213) 241-3199



**Past Due Priority 1 Corrective Actions
24th Street Elementary School - Local District 3
As of 04/16/08**

All District schools are inspected routinely by OEHS to assess compliance with applicable health and safety requirements. Following the inspection, the Site Administrator is provided a Corrective Action Notice indicating those actions needed to bring the facility into compliance. For corrective actions identified as Priority 1, Site Administrators are asked to take the necessary action as soon as possible, and self-certify that the corrections were made. The Site Administrator may log on to the OEHS website at http://www.lausd-oehs./fieldoperations_listschools.asp to self-certify items which have been corrected. This report indicates Priority 1 compliance deficiencies which are past due.

School	Corrective Action	Comments / Location	Days Past Due				Responsible Party
			30+	60+	90+	120+	
24th Street Elementary School	Identify all locations of peeling paint or otherwise deteriorated paint surfaces, and ensure appropriate repairs and clean up of any paint debris. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 85059.</i>	Room 44 (skirt), Room 41/42 (eaves), Room 40 exterior (at breezeway)				X	Facilities
	The ceilings have been determined unsafe. Do not occupy the rooms until determined safe by a structural engineer. <i>This is Deficiency Number 63999.</i>	Room 27, Room 30				X	Facilities
	Provide exits that discharge directly to an open space, and are free of obstructions to ensure safe egress. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 66929.</i>	Window is fasten shut at emergency exit window., Room 54				X	School
	Mitigate mold and mildew. <i>This is Deficiency Number 76055.</i>	Room 27, Room 30				X	Facilities
	Provide visible exit signs or directional signs for all exit doors and escape pathways. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 76060.</i>	Repair damaged illuminated exit sign. "Exit" symbol/backing on the sign is missing. Main Building Hallway - North exit doors				X	Facilities
	Replace missing exit door panic bar <i>This is Deficiency Number 85058.</i>	Auditorium/classroom building 2nd floor - south exit				X	School



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Past Due Priority 1 Corrective Actions 24th Street Elementary School - Local District 3 As of 04/16/08

All District schools are inspected routinely by OEHS to assess compliance with applicable health and safety requirements. Following the inspection, the Site Administrator is provided a Corrective Action Notice indicating those actions needed to bring the facility into compliance. For corrective actions identified as Priority 1, Site Administrators are asked to take the necessary action as soon as possible, and self-certify that the corrections were made. The Site Administrator may log on to the OEHS website at http://www.lausd-oehs./fieldoperations_listschools.asp to self-certify items which have been corrected. This report indicates Priority 1 compliance deficiencies which are past due.

School	Corrective Action	Comments / Location	Days Past Due				Responsible Party
			30+	60+	90+	120+	
24th Street Elementary School	Ensure an investigation is conducted and a report is prepared for each accident.	Ensure that an accident investigation is completed by the injured employee's supervisor. An Injury/Accident Investigation Report form must be completed for each accident and faxed to OEHS @ 213-241-6816 & ORMIS @ 213-241-8993 within 24 hours. Keep a copy in the school file. A copy of this form can be obtained at www.lausd-oehs.org (under Resources/Document/Links) Main Office				X	School
	<i>This is Deficiency Number 89578.</i>						
	District staff continuing to report symptoms of ill health believed to be associated with the building environment should consult the services of a medical professional for assistance in diagnosing medical conditions and determining possible causative factors.	Main Building				X	School
	<i>This is Deficiency Number 89580.</i>						
	Inspect boiler and water heater exhaust systems to ensure that exhaust gases are properly ventilated out of the building.	Main Building Boiler Room				X	School
	<i>This is Deficiency Number 89581.</i>						
	Identify all locations of peeling paint or otherwise deteriorated paint surfaces, and ensure appropriate repairs and clean up of any paint debris. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID.	2nd floor exterior fire sprinkler shields Auditorium/classroom building 2nd floor - (Exterior)				X	Facilities
	<i>This is Deficiency Number 85057.</i>						



**Office of Environmental Health and Safety
Facility Inspection Program**

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Los Angeles, California 90017
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**Past Due Priority 1 Corrective Actions
42nd Street Elementary School - Local District 3
As of 04/16/08**

All District schools are inspected routinely by OEHS to assess compliance with applicable health and safety requirements. Following the inspection, the Site Administrator is provided a Corrective Action Notice indicating those actions needed to bring the facility into compliance. For corrective actions identified as Priority 1, Site Administrators are asked to take the necessary action as soon as possible, and self-certify that the corrections were made. The Site Administrator may log on to the OEHS website at http://www.lausd-oehs./fieldoperations_listschools.asp to self-certify items which have been corrected. This report indicates Priority 1 compliance deficiencies which are past due.

School	Corrective Action	Comments / Location	Days Past Due				Responsible Party
			30+	60+	90+	120+	
42nd Street Elementary School	Provide visible exit signs or directional signs for all exit doors and escape pathways. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 86908.</i>	Provide sign for emergency exit window Room 17				X	Facilities
	Maintain a minimum 3-foot clearance around fire extinguishers, fire hoses, and pull stations. <i>This is Deficiency Number 75554.</i>	Remove items blocking the portable fire extinguisher Room B2				X	School
	Identify all locations of peeling paint or otherwise deteriorated paint surfaces, and ensure appropriate repairs and clean up of any paint debris. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 75555.</i>	Emergency Supply bin interior				X	Facilities



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Facility Inspection Program**

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Los Angeles, California 90017
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Past Due Priority 1 Corrective Actions 6th Avenue Elementary School - Local District 3 As of 04/16/08

All District schools are inspected routinely by OEHS to assess compliance with applicable health and safety requirements. Following the inspection, the Site Administrator is provided a Corrective Action Notice indicating those actions needed to bring the facility into compliance. For corrective actions identified as Priority 1, Site Administrators are asked to take the necessary action as soon as possible, and self-certify that the corrections were made. The Site Administrator may log on to the OEHS website at http://www.lausd-oehs./fieldoperations_listschools.asp to self-certify items which have been corrected. This report indicates Priority 1 compliance deficiencies which are past due.

School	Corrective Action	Comments / Location	Days Past Due				Responsible Party
			30+	60+	90+	120+	
6th Avenue Elementary School	Identify all locations of peeling paint or otherwise deteriorated paint surfaces, and ensure appropriate repairs and clean up of any paint debris. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 78595.</i>	North Arcade roof components (between Primary & Main buildings), Cafeteria roof components				X	Facilities
	Identify all locations of peeling paint or otherwise deteriorated paint surfaces, and ensure appropriate repairs and clean up of any paint debris. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 219.</i>	Under Arcades at Main Building				X	Facilities
	Provide at least one security grill with emergency breakaway capacity for classrooms equipped with security grills. Emergency breakaway window must be constructed of glass, located furthest from the exit door, and clearly identified as an emergency exit. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 89347.</i>	Room 1, Room 2, Room 7, Room 8,				X	Facilities
	Fully charge and mount portable fire extinguishers and ensure signs are posted for accessibility. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 89342.</i>	Portable fire extinguisher is missing plastic safety pin strap. Replace fire extinguisher. Room 38				X	Facilities
	Ensure that the newly installed fluorescent lights meets the LAUSD School Design Guide criteria for illumination. Auditorium lighting did not meet the district standard of 30 foot candles. See the attached guide. <i>This is Deficiency Number 86737.</i>	Auditorium (seating area)				X	OAR



**Office of Environmental Health and Safety
Facility Inspection Program**

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Los Angeles, California 90017
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**Past Due Priority 1 Corrective Actions
74th Street Elementary School - Local District 3
As of 04/16/08**

All District schools are inspected routinely by OEHS to assess compliance with applicable health and safety requirements. Following the inspection, the Site Administrator is provided a Corrective Action Notice indicating those actions needed to bring the facility into compliance. For corrective actions identified as Priority 1, Site Administrators are asked to take the necessary action as soon as possible, and self-certify that the corrections were made. The Site Administrator may log on to the OEHS website at http://www.lausd-oehs./fieldoperations_listschools.asp to self-certify items which have been corrected. This report indicates Priority 1 compliance deficiencies which are past due.

School	Corrective Action	Comments / Location	Days Past Due				Responsible Party
			30+	60+	90+	120+	
74th Street Elementary School	Provide approved covers for all pull boxes, electrical equipment junction boxes and fittings. If necessary, place a trouble call to the Maintenance and Operations trouble call desk at (213) 745-1600. Refer to the assigned Deficiency ID. <i>This is Deficiency Number 88936.</i>	Replace missing junction box cover. Kitchen Area (Attic above refrigerator)				X	Facilities
	Maintain written inventory of all chemicals used on site. <i>This is Deficiency Number 87515.</i>	Plant Manager's Office				X	School
	Do not use chemicals that have not been approved by OEHS. <i>This is Deficiency Number 93037.</i>	A fireproofing product (Nullifire S605) was used on the lunch shelter which was not District approved and has since been Disapproved for use at all District sites. See attached chemical evaluation. Lunch Shelter				X	School

Attachment 11
Sample Report: Workers' Compensation Claims by Division



**Office of Environmental Health and Safety
Accident Prevention Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles CA, 90017
Phone: (213) 241-3199



Summary Table

Workers' Compensation Claims by Division

FY 2006-07 -- July 01, 2006 through June 30, 2007

Division	Hours Worked	% Hours	# Claims	% Claims	Cost ²	% Cost	Claim Cost/ Work Hour	Avg Cost/ Claim	Claims Rate ¹
ACCOUNTING & DISBURS. DIVISION-07	513,215	0.47%	10	0.18%	\$22,507	0.07%	\$0.04	\$2,251	3.90
BOARD OF EDUCATION-80	65,475	0.06%	2	0.04%	\$1,870	0.01%	\$0.03	\$935	6.11
BUD SERV. & FINAN. PLAN. DIV.-04	260,765	0.24%	1	0.02%	\$5,174	0.02%	\$0.02	\$5,174	0.77
BUSINESS DIVISION-36	3,307,823	3.02%	246	4.43%	\$2,500,527	8.13%	\$0.76	\$10,165	14.87
DEPUTY CHIEF INSTRL SERV SEC-26	299,958	0.27%	3	0.05%	\$745	0.00%	\$0.00	\$248	2.00
DIV. OF ADULT & OCCUPATION. ED-31	4,002,105	3.66%	114	2.05%	\$721,257	2.35%	\$0.18	\$6,327	5.70
EARLY CHILDHOOD EDUCATION-33	3,007,852	2.75%	184	3.32%	\$625,034	2.03%	\$0.21	\$3,397	12.23
EXTENDED DAY PROGRAMS-35	1,823,042	1.67%	59	1.06%	\$237,352	0.77%	\$0.13	\$4,023	6.47
FACILITIES SERVICES DIVISION-37	6,043,917	5.53%	428	7.71%	\$3,661,961	11.91%	\$0.61	\$8,556	14.16
GENERAL SUPERINTENDENT-01	50,239	0.05%	3	0.05%	\$0	0.00%	\$0.00	\$0	11.94
HUMAN RESOURCES DIVISION-53	3,064,432	2.80%	268	4.83%	\$1,398,743	4.55%	\$0.46	\$5,219	17.49
INFORMATION TECH. DIVISION-06	1,166,057	1.07%	24	0.43%	\$253,279	0.82%	\$0.22	\$10,553	4.12
INSTRL SUPP SERV-ELEM INSTR-79	514,546	0.47%	14	0.25%	\$140,820	0.46%	\$0.27	\$10,059	5.44
INSTRL SUPP SERVS-SECONDARY ED-75	36,016	0.03%	1	0.02%	\$198	0.00%	\$0.01	\$198	5.55
INSTRUCTIONAL SUPPORT SERV-73	147,517	0.13%	4	0.07%	\$85,319	0.28%	\$0.58	\$21,330	5.42

¹ Claims Rate = (Number of Workers' Comp claims opened x 200,000) / (Payroll hours worked)

² Represents cost attributed to accidents that occurred during FY 2006-07, including reserves for anticipated future costs. Does not include supplemental labor or continuing costs for accidents occurring in previous years.

Note: Special Education Division includes Special Education Centers not assigned to Local Districts. Human Resources Division includes claims from pool and substitute employees not assigned to Human Resources Division.



**Office of Environmental Health and Safety
Accident Prevention Program**

333 South Beaudry Avenue, 20th Floor
Los Angeles CA, 90017
Phone: (213) 241-3199



Summary Table

Workers' Compensation Claims by Division

FY 2006-07 -- July 01, 2006 through June 30, 2007

Division	Hours Worked	% Hours	# Claims	% Claims	Cost ²	% Cost	Claim Cost/ Work Hour	Avg Cost/ Claim	Claims Rate ¹
LEGAL ADVISER/GENERAL COUNSEL-51	199,214	0.18%	2	0.04%	\$0	0.00%	\$0.00	\$0	2.01
LOCAL DISTRICT 1-D1	12,171,721	11.13%	568	10.24%	\$3,364,579	10.94%	\$0.28	\$5,924	9.33
LOCAL DISTRICT 2-D2	10,710,708	9.79%	517	9.32%	\$2,683,385	8.73%	\$0.25	\$5,190	9.65
LOCAL DISTRICT 3-D3	9,193,466	8.40%	528	9.52%	\$2,894,214	9.41%	\$0.31	\$5,481	11.49
LOCAL DISTRICT 4-D4	10,531,636	9.63%	377	6.79%	\$1,496,717	4.87%	\$0.14	\$3,970	7.16
LOCAL DISTRICT 5-D5	10,618,197	9.71%	471	8.49%	\$1,859,488	6.05%	\$0.18	\$3,948	8.87
LOCAL DISTRICT 6-D6	6,754,557	6.18%	284	5.12%	\$1,347,453	4.38%	\$0.20	\$4,745	8.41
LOCAL DISTRICT 7-D7	8,487,220	7.76%	437	7.88%	\$2,485,595	8.09%	\$0.29	\$5,688	10.30
LOCAL DISTRICT 8-D8	8,555,490	7.82%	584	10.52%	\$2,819,885	9.17%	\$0.33	\$4,829	13.65
LOCAL REGION 1-R1	104,538	0.10%	2	0.04%	\$4,206	0.01%	\$0.04	\$2,103	3.83
LOCAL REGION 3-R3	93,433	0.09%	3	0.05%	\$9,515	0.03%	\$0.10	\$3,172	6.42
OFC OF CHIEF OPERATING OFFICER-25	55,761	0.05%	2	0.04%	\$36,341	0.12%	\$0.65	\$18,171	7.17
OFF INSP GENERAL-83	103,277	0.09%	1	0.02%	\$0	0.00%	\$0.00	\$0	1.94
OFF OF RISK MGMT & INS SERVS-39	159,044	0.15%	2	0.04%	\$862	0.00%	\$0.01	\$431	2.52
OFF. OF ENVIRON. HEALTH & SAFETY-34	126,061	0.12%	2	0.04%	\$4,415	0.01%	\$0.04	\$2,207	3.17

¹ Claims Rate = (Number of Workers' Comp claims opened x 200,000) / (Payroll hours worked)

² Represents cost attributed to accidents that occurred during FY 2006-07, including reserves for anticipated future costs. Does not include supplemental labor or continuing costs for accidents occurring in previous years.

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PERSONNEL COMMISSION & STAFF-91	1,235,161	1.13%	90	1.62%	\$393,691	1.28%	\$0.32	\$4,374	14.57
PLANNING,ASSESSMENT & RESEARCH-23	427,426	0.39%	7	0.13%	\$92,652	0.30%	\$0.22	\$13,236	3.28
PUBLIC INFORMATION-1A	162,761	0.15%	3	0.05%	\$1,398	0.00%	\$0.01	\$466	3.69
SCHOOL POLICE-54	888,963	0.81%	169	3.05%	\$806,465	2.62%	\$0.91	\$4,772	38.02
SP. FUNDED&PARENT/COM.PROG.DIV-05	362,723	0.33%	17	0.31%	\$158,716	0.52%	\$0.44	\$9,336	9.37
SPECIAL EDUCATION DIVISION-72	2,420,723	2.21%	65	1.17%	\$453,857	1.48%	\$0.19	\$6,982	5.37
STUDENT HEALTH&HUMAN SERVICES-40	1,384,139	1.27%	57	1.03%	\$148,699	0.48%	\$0.11	\$2,609	8.24
Divisions with no claims 2006-07	410,870	0.38%	0	0.00%	0	0.00%	0	0	0
LAUSD	109,382,916	100.00%	5,549	100.00%	\$30,743,162	100.00%	\$0.28	\$5,540	10.15

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